

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of February 4, 2025

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Gilbert Overmyer, Paul Lotycz, and Kyle Amor.

Fiscal officer Alexis Brickner was in attendance.

The minutes from the January 21, 2025 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Kyle. Chip seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	January 21 – February 3	YTD
Revenue	\$26,200.99	\$35,860.52
Expenditures	\$46,838.42	\$111,051.93

Kyle made a motion to accept and pay the bills. Chip seconded the motion. Paul inquired about the nature of the expenses YTD. Alexis advised she would print off the reports for the board to review. Chip rescinded his second. After reviewing the list of expenses from January 1 to February 3, the board believed all numbers were in order. Chip made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Brandi Baez, Zoning Inspector, attended the meeting and shared the following update:

- Had a resident inquire about having goats on their property. Advised that goats are not allowed at this time. Residents were told by former zoning inspector that they could have chickens, which are also not allowed. Brandi will be attending the next Zoning Board meeting to work on moving forward with chicken regulations.
- Spoke with Matt Hoffman regarding his property and the need for it to be cleaned up. Will be sending a violation letter this week and meeting with him.
- Sent letter to Cruz family on Muskellunge Road regarding complaint about cars on property. Will review status of trash on the property as well.
- Received inquiry about operating an Airbnb in the township. Spoke with Attorney Barney to get opinion. Discovered an Airbnb on Prairie that is already operating. Short term rentals are currently not allowed in a residential area. The board advised that both owners will need to attend meeting with Zoning Board of Appeals to discuss legality of running the short-term rentals and gain approval.

Brent Saionz with the Road Department attended the meeting and shared the following updates:

- Roughly 30 tons of salt remaining in the shed. Will likely be out of salt after this weekend. Contacted county to inquire about additional salt if needed. Carlos advised that we could get 4 loads from them and Brent will be picking them up tomorrow.
- Freightliner had an issue with the electronic turbo waste gate. Was taken to John's towing for repair and is ready to run.

Paul inquired about the condition of the rest of the snow removal equipment. Brent advised that everything is in good condition. He replaced the spinner on his truck early season but is working well now.

Chip advised that he and Brent went out to Kelly road to rereview condition. The original quote from the county was just to grind the bridge decks and 3 joints. Brent and Chip discussed the need to grind the entire road due to the issues it causes when the road is too built up. However, it will add \$21,000 to the estimate bringing the entire quote to \$213,000. The board would like to hear a status update from the Fire Chief on the new fire truck before making a decision.

Kay Saionz attended the meeting and inquired about a situation that arose at the last Zoning Meeting. A member arrived to the meeting but was called out on an emergency call and missed the rest of the meeting. Kay inquired about whether or not he should be marked as absent. The board advised that because he was unable to participate at the meeting and vote on any issues, he needed to be marked as absent.

Dean Schneider, Chief of the Fire Department, attended the meeting and gave the following update:

- 18 calls for service in the month of January
- Truck checks were completed. There is a small leak on unit 2 that needs to be repaired.
- Did an ice rescue training. Discovered the seams of one of the ice suits was separating and is no longer waterproof. Did some research on repairing/replacing parts of the suit to avoid purchasing new. The cost to have the suit inspected would be \$221. A new zipper is \$209 and would have a shipping me. Only one suit is inoperable at this time but the cost to replace is between \$900-1100.

Chip advised that he would like to look at purchasing a new suit and stagger the purchase of new suits as these are 15 years old.

- Received gas detection devices and a larger jack stand for the new rescue tool. Items were paid for by the Department Association.
- Took trip to 4 Guys Truck Manufacturing in Pennsylvania for Chassis inspection. 4 members of the Fire Department attended the inspection. Original quote had \$25,000 built in for mounting of tools in compartments. \$21,000 of that was used up in change orders. Believes additional \$25,000 will be required for mounting of tools. Additional attachments/fittings that are required to make the truck functional were quoted at \$22,000 from Atlantic Emergency Services. The Association is planning to pay for some of the additional expense but is unable to cover the entire cost.
- Raffle tickets are available for purchase to support the department. 2 guns and a \$500 gift certificate to Prairie Market will be raffled off.

After discussion with the Fire Chief, reviewing real estate taxes, and fund statuses, the board decided to move forward with grinding Kelly Road in it's entirety. Chip will contact Carlos and get an official quote for the grinding and then submit it to Bob Kusmer at Ballville Township for co-op pricing.

Kyle shared the following updates:

- Attended the OTA conference with Paul.
- Contacted the Land Bank regarding property at 2801 W State Street. Jared Young, at the land bank, has made contact with the owners.

Chip shared the following updates:

- Made contact with Dan Fredrick regarding the status of the building remodel project. Advised that the roofing company believes there is a few years left on it, which is why he hadn't been in contact. Chip advised that he would still like to have him come out and review the other aspects of the building that need renovated. Paul advised that he would like to have him come out and start working on a plan and drawings because it will be closer to 2026/2027 before plans are drawn up and any type of work can begin.

- Discussed the Farm Leases for the two properties owned by the township. The piece behind the cemetery on Four Mile House Road is being farmed by Thomas Michael. Paul made a motion to leave the rent cost at \$2600/year for the 25 tillable acres. Chip seconded the motion. There was no further discussion and the motion passed. The piece south of the Township building is being leased and farmed by S&D Wagner Farm LLC. Chip made a motion to leave the rent cost at \$797.50/year for the 5.5 acres. Paul seconded the motion. There was no further discussion and the motion passed.

Paul shared the following updates:

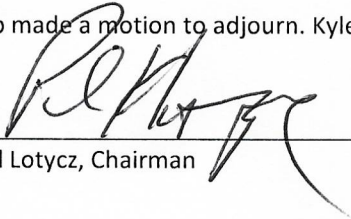
- Ordered a tree plaque for the tree he purchased. Can be used as a template for anyone else that would like to order one.

Alexis shared the following updates:

- Received a request from The Guerilla Group for group pictures of all the boards and headshots of department heads. Would additionally like any photos or videos we have of the township/activities in the township.
- Will not be attending the next meeting and will potentially not be at the first March meeting.

Next meeting is February 18th at 6 pm.

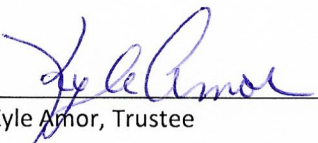
Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:38 pm.



Paul Lotycz, Chairman



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Trustee