

**Board of Trustees of Sandusky Township  
Sandusky County, Ohio**

**Minutes of Regular Meeting of August 6, 2024**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz and Kyle Amor. Gilbert Overmyer was absent.

Fiscal officer Alexis Brickner was present.

The minutes from the July 16, 2024 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Kyle. Paul seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	July 16- August 5	YTD
Revenue	\$39,462.80	\$706,630.09
Expenditures	\$135,154.84	\$947,085.98

Kyle made a motion to accept and pay the bills. Paul seconded the motion. There was no further discussion and the motion passed.

Rudy Sprenger attended the meeting to observe.

Natalie and John Horn attended the meeting. John advised that he is having a dispute with his neighbors at 3339 Port Clinton Road. There is a concrete wall and a fence on the property line between them. Her trees/shrubs/brush are growing over on to Mr. Horn's property. He trims his side of the fence but had the Sheriff called on him for reaching over to her side to cut the brush back. The Sheriff advised him it was a civil matter. John would like to speak with the Zoning Board about putting up a privacy fence. The board advised that he can cut the brush straight up on his side but it is a civil matter.

Ryan Rusch attended the meeting. Ryan inquired about the last changes that were made to the zoning regulations. He advised that his neighbor at 3112 Port Clinton Road has recently put up a fence, added a pool, and would like to put up a barn. Ryan is concerned about the size of the barn and the need for proper permits before the barn is put up. Ryan was told by the property owner that Brian Woods said he would issue him a permit without question because it's on agricultural property. Ryan advised that he was required to contact his neighbors and go through the Board of Appeals when he put up his building and wondered if the same process would be required due to it being an agricultural field. The board advised that all buildings require a permit regardless of whether it's agricultural property or not. Paul advised he will speak with Mr. Woods about the matter to find out what was said and what permits have/will be issued.

Kay Saionz attended the meeting. Kay inquired about documents from the Zoning Board of Appeals regarding the Sheetz appeal. Paul has not received it yet but has contacted the board to obtain the information.

Dean Schneider of the Fire Department attended the meeting and gave the following update:

- 13 runs in June, 21 runs in July. Several automatic aid calls with Fremont and Ballville, that system is working very well. Also, several runs to the turnpike.
- House fire on Lime Street. Official cause was "smoking while on oxygen" and resulted in a fatality. Chief was not informed of two prior calls to this residence for the same issue and stated that devices are available from the State Fire Marshal's office that can be placed in oxygen tubing and will extinguish fires that occur. The rep for the Fire Marshal's office for this area would like to work with the township to promote these devices moving forward so no other instances like this happen again. The devices are free and Chief will get literature from the rep to put on Facebook.
- Unit 2's air issues are corrected. A new pressure switch was installed and set lower.
- Fire Safety Services came and sized individuals for new gear and boots. The \$10,000 grant from the Fire Marshal's office will cover the cost of the boots. The gear was placed in the 2024 budget.
- Approached by The Anderson's about obtaining a Grain Rescue tube. Their Maumee location is manufacturing the tubes and has donated one to the Fire Department. Still need the auger for the tube but supplies were limited when the tube was donated.
- Awarded the Bureau of Workers Compensation "Safety Intervention" grant in the amount of \$39,854.80. Approved to purchase the battery-operated rescue tools for the new rescue truck. There will be a difference in the quoted cost vs the grant amount of \$13,284.93. Chip and Dean will be working together to apply for the Sandusky County Communities Foundation Grant to cover the additional monies needed.
- Marcs Radio LinkLayer programming is almost complete. 22 radios will be reprogrammed to operate properly with this system.

Paul inquired about whether or not we receive any kind of subsidy from the Turnpike for the services we provide to them. Dean is not sure if or what anyone is being paid. He is attending a team meeting tomorrow with the Turnpike Safety Committee and will ask that question. The township is able to submit costs to EMA for their time and equipment on rescue calls. EMA submits it to the vehicles insurance company for payment. Paul will contact our state representatives also to see if there is something we are able to do. He is concerned that the township residents are paying for fire protection that may not be available to them while the trucks are on the turnpike. The protection isn't being fully provided to those that are paying for it.

Alexis provided new insurance cards to the fire chief for the vehicles.

Brent Saionz of the roads department attended the meeting and gave the following update:

- Received a permit for a culvert on Port Clinton Road.
- Second round of mowing is complete. Third round will begin next week.
- Spraying around poles to be completed at the end of this week.
- Cleaned shop gutters.
- Burial this weekend.

Paul inquired about the status of the new mower. Streakers is prepping the tractor for the new mower. The mower should be in August 26th.

Kyle inquired about the tile on Fangboner Road. Adkins jetted the tile and found blockage in it. The blockage was cleaned out and repaired.

Paul also inquired about a home on Christina Drive. Brent advised that the neighbor has complained about the yard and the overgrown weeds. Paul is going to follow up with the property owner.

Kyle shared the following updates:

- Received a contract from Ludwig propane for the 2024-2025 season. The cost is \$1.669/gallon.
- Kyle made a motion to accept the contract from Ludwig Propane for \$1.669/gallon. Paul seconded the motion, there was no further discussion and the motion passed.
- The board completed the State required Fraud Training. Kyle, Paul, and Alexis completed it prior to the meeting and Chip will be completing it on his own. Alexis is meeting with the garage staff to complete theirs.



- Unable to attend the next meeting.

Paul shared the following updates:

- 2212 Birchard Avenue has a car in the right of way with no plate on it. A letter will be drafted to the property owner to have that moved.
- Contacted Mike Mullholland regarding the Sheetz variance
- 545 Williams Street has noxious weeds. Alexis will send a letter advising her to remove them from the property.
- Received an email from Mrs. Fisher regarding several properties on County Road 128. She is complaining about junk and unused vehicles in the yards. Paul will speak with Attorney Barney to draft a letter to the property owners asking them to clean up the area.
- Unable to attend the August 20th meeting. Paul made a motion to cancel the August 20th meeting. Kyle seconded the motion. There was no further discussion and the motion passed.

The next meeting will be September 3, 2024 at 6 pm.

At 7:10 pm Paul made a motion to enter Executive Session per ORC 121.22 (G) 1 regarding personnel matters. Kyle seconded the motion. Roll call was taken:

Kyle Amor: Yes

Paul Lotycz: Yes

The motion passed.

Present in Executive Session: Trustees Kyle Amor and Paul Lotycz, Fiscal Officer Alexis Brickner, Road Superintendent Brent Saionz, and Fire Chief Dean Schneider.

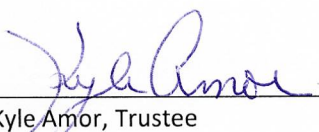
At 7:57 pm the Trustees returned to Regular Session. No action was taken.

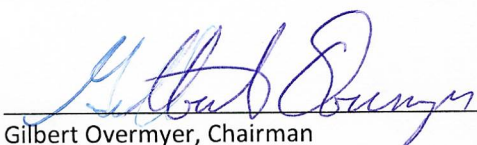
Alexis advised that she had an application from Michelle Billow for the Sidewalk Replacement Reimbursement Program for 501 Everett Road. Kyle made a motion to accept and approve the application. Paul seconded the motion. There was no further discussion and the motion passed.

With no further business before the board, Kyle made a motion to adjourn. Paul seconded the motion. Motion passed and the meeting adjourned at 7:59 pm.

  
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Paul Lotycz, Trustee

  
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Alexis Brickner, Fiscal Officer

  
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Kyle Amor, Trustee

  
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Gilbert Overmyer, Chairman