

**Board of Trustees of Sandusky Township  
Sandusky County, Ohio**

**Minutes of Regular Meeting of December 3, 2024**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Gilbert Overmyer, Paul Lotycz and Kyle Amor.

Fiscal officer Alexis Brickner was in attendance.

The minutes from the November 19, 2024 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Paul. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

|              | November 19 – December 2 | YTD            |
|--------------|--------------------------|----------------|
| Revenue      | \$121,950.89             | \$1,296,785.62 |
| Expenditures | \$272,487.11             | \$1,650,796.91 |

Paul made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Jared Young of the Sandusky County Land Bank attended the meeting. Mr. Young is the new Land Bank Director and gave a presentation regarding their mission and goals. Mr. Young also requested the assistance of the township board in identifying properties that would fit what they are trying to accomplish. The land bank is finalizing clean up of properties that were in the second round of the state grant and beginning to identify properties that would fit in for the third round.

Dean Schneider inquired about the need for a structure on the property. Mr. Young advised that their must be a structure and it cannot be an agricultural building, an outhouse, or other accessory structures. It must have a "house" structure on it.

Paul inquired about the property at 1530 North Street. Jared will research the property and get back with him.

Brent Saionz of the roads department attended the meeting and gave the following update:

- Leaf pick up continues. Will likely wrap up next week when the weather warms up.
- Began mowing ditch banks. New tractor/mower is still at Streaker's having the new float valve installed so running the old mower tractor.

Chip advised that he had done more research on the mulcher head attachment for the excavator. The quote that he received was from Kalida for a Diamond mulcher head at \$26,700 but hoses were not included, a case drain line will be required, and installation is not included. The quote from Streaker's is \$26,149 which included all hoses and installation. Streaker's would be the most cost-efficient option. Also contacted Ag Pro for a quote but have not received a call back at this time.

Paul advised that he went out to the Durnwald property on Glenn Drive to review the easement and tile. Mr. Durnwald inquired about the need for him to maintain the area and Paul advised that he was not responsible for that.

Kyle inquired about the sinkhole on Sunset. Brent believes it was backfilled with dirt by Omnisource but hasn't had any contact from them.

Dean Schneider of the Fire Department attended the meeting and gave the following update:

- 9 emergency runs for the month of November
- Unit 8 responded to an incident. After responding it was discovered that two of the tires were off and flat. Contacted Madison Motors to have it repaired. These tires were new and were just remounted by Madison. It was discovered that the wheel simulators were ripped off on the tires causing the valve stems to be ripped and make the tires go flat.
- Bio-Care is currently at the township completing Firefighter Physicals
- Received a call from Brandon Mosher with (fire truck company). Brandon advised that the new fire truck will be ready for delivery in the Summer of 2025 instead of Fall of 2025. Preconstruction meeting will be held in January.
- Hazmat training conducted last night.
- Attended the Eagles banquet and received an \$18,733.47 donation. Monies will be used for tools and equipment for the new truck.
- Helmets will all expire in 2025. Will be applying for the State Fire Marshal's grant again to hopefully cover the cost of replacement.
- Still awaiting information regarding the MARCS radio upgrade.
- January 11<sup>th</sup> will be the appreciation dinner and will be held at the Eagles.

Alexis shared the following updates:

- Revisited the proposals for website design. Paul advised that he spoke with Josh Randall regarding the redesign for approximately \$4600 and an additional fee on a monthly basis. He was awaiting more information but hasn't heard back. Paul also advised that he was most impressed with The Guerrilla Group's proposal.

Paul made a motion to hire The Guerrilla Group to complete the website redesign and go with their first option of a flat fee of \$3500 with 50% upfront and 50% at completion.

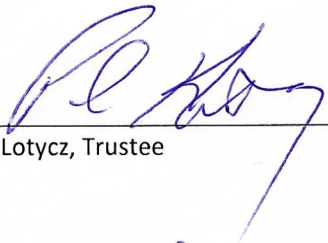
Dean inquired about the potential of including the Fire Department information in the website redesign. Alexis advised that we currently have a tab for the fire department and that page would be revisited with this new design.

Chip seconded Paul's motion. There was no further discussion and the motion passed.

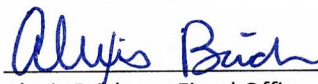
- Completed redesign of Park Sponsorship form. Paul will inquire about the cost of a plaque or stone for tree sponsors. Paul would also like to have a map drawn up of what trees are where to attach with the sponsorship forms.
- Antivirus software was installed on computer by TekRx.

Next meeting is December 17<sup>th</sup> at 6 pm.

With no further business before the board, Paul made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:03 pm.



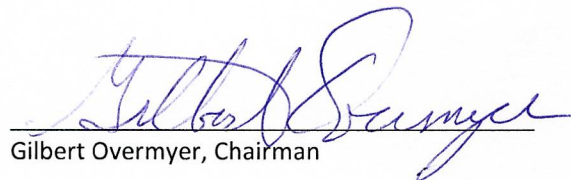
Paul Lotycz, Trustee



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Chairman