

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of November 19, 2024

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Gilbert Overmyer and Kyle Amor.

Fiscal officer Alexis Brickner was in attendance.

Attorney Jim Barney was in attendance.

The minutes from the November 5, 2024 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	November 5 – November 18	YTD
Revenue	\$9,685.38	\$1,174,834.73
Expenditures	\$91,347.10	\$1,378,325.80

Chip made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Linda and Gary Estep attended the meeting. The Estep's are property owners at 688 Summit Street. They inquired about what they need to do with their property in order to be in compliance with the Zoning Regulations. Brandi Baez was present at the meeting and explained that a home needs to be present prior to a shed. She also explained the regulations for a manufactured home including the proper setbacks for a corner lot. Proper fence heights were also discussed but Mr. & Mrs. Estep stated that they would not be putting fences up at this time anymore. Chip also asked the residence to move the rocks in their yard back off the right of way. The Estep's stated that they would move them back and had only placed them there because someone was driving through their yard.

Dean Schneider of the Fire Department attended the meeting and gave the following update:

- 16 emergency runs for the month of October
- Firefighter physicals are scheduled with BioCare for December 2nd and 3rd There are other dates available through Fremont and Ballville Departments if any of the firefighters can't make the scheduled dates.
- Purchased a new laptop and desktop computer for the fire side with monies from fire departments fund.
- Awaiting MARCS radio update.
- Training at Madison Motors last night, with Citizens First, on use of tools that were purchased with the BWC grant funds.
- Attending Eagles banquet on November 27th and will be receiving donation. Hosting a County wide meeting following that banquet
- January 11th will be the appreciation dinner
- Tom Willis is stepping down from the Assistant Chief position as of December 1.

Brandi Baez, Zoning Inspector, attended the meeting and gave the following update:

- Resident at 1512 Laurel Street still has a barbed wire fence with razor wire. Sent a violation letter stating he had until December 10 to remove them.

Attorney Barney advised that Prosecutor Tischler should be contacted for criminal action if violations are not rectified by December 10.

- Sent letter to property owners on 128 informing them of the need for a permit for their fence. Awaiting response.
- Issued a permit for a shed with no issues

Brent Saionz of the roads department attended the meeting and gave the following update:

- New tractor does not have float hydraulics for side mower. Need a 3rd valve to make it work properly. The cost for the valve is \$1049 and \$279 for the valve kit. With labor, the total cost will be \$1803. The tractor also did not have a radio in it.
- Received price for the Fecon mower attachment for the excavator at \$24,000. Does not include brush guard for the cab of the excavator which is an additional \$2149.

Chip advised that he would like to do research on other suppliers for the mower.

- Leaf pickup has been going well.
- Working on birthing project but has not been fit to go back out over the last few days.
- Spoke with Omnisource regarding sink hole on Sunset lane. Got a service ticket opened and will have serviceman come out to fix the issue.
- Provided a letter of recommendation for Garza dirt works.
- Received check from GovDeals for old mower.
- Put tile around the new trees in the park to avoid rubbing by the deer.

Kyle advised that a resident contacted Paul and inquired about a tile at the end of Glenn Drive. Trees are growing in what appears to be an easement and he is concerned that the trees are growing down into the tile. Brent will contact Paul regarding the issue Wednesday and review the property lines.

Kyle also advised that Paul had a complaint about the inability to grow grass around the stones in the cemetery on 128. Advised that we will try and plant some new grass seed this spring.

Chip shared the following updates:

- County Engineers office presenting a CDL misconceptions informational meeting on November 21 for township officials and road crews. Would like Brent and Chad to attend.

Alexis shared the following updates:

- Forwarded proposals from marketing companies for website redesign to the trustees. Would like to table the discussion until Paul is back. Paul was to have a meeting with another marketing company and would like to discuss all proposals at once.
- Completed redesign of Park Sponsorship form. Will speak with Paul at next meeting regarding cost of plaques before releasing form to public.
- Received quote from TexRx to put antivirus software on the office computer for \$199/year.

Chip made a motion to use TexRx to install antivirus protection on the office computer for \$199/year. Kyle seconded the motion. There was no further discussion and the motion passed.

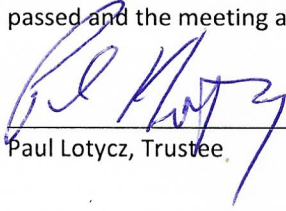
- Alexis advised that the grant money for the Issue II road project was received.

Chip also made a motion to hire Streacker Tractor to purchase and install the float valve for the new tractor at a price of \$1803. Kyle seconded the motion. There was no further discussion and the motion passed.

Dean inquired about the insurance check from Progressive Insurance for 820 Lime Street. Alexis advised that she has not heard back from the Progressive agent.

Next meeting is December 3rd at 6 pm.

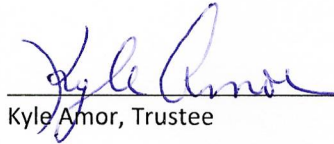
With no further business before the board, Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:08 pm.



Paul Lotycz, Trustee



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Chairman