

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of July 7, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Paul Lotycz made motion to accept the minutes. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	6-17-2020 through 7-7-2020	Year to Date
Revenue	20,079.15	573,462.46
Expenditures	52,097.49	469,429.41

Trustees reviewed Management Reports.

Trustees held the 2021 Budget Hearing. Trustees discussed the reduction in payment from Nexus. Ms. Zienta explained Nexus originally asked for a 55% tax reduction. They made their first payment by only paying 45%. Nexus has now asked for an additional 9% reduction. The 2021 Budget reflects the reductions. Mr. Paul Lotycz asked if County Auditor Jerri Miller has objected to this reduction, as she is the only one that can do it. Mr. Lotycz will contact Auditor Miller.

Mr. Mike Willis made motion to approve the 2021 Budget. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Ms. Jane Adams, 514 Adams Street, attended meeting to discuss a few concerns she has.

- Years ago, a catch basin was placed at the corner of King Street. When it rains, her yard is flooded and she believes the catch basin is plugged. The grate is also smashed on the catch basin. Road Superintendent Brent Saionz will look at the area.
- The township only mowed one side of the ditch located by her property. Mr. Saionz explained the boom mower was down. The other side will be mowed tomorrow.
- Reported Bruce Hirt does not mow his property and the pile of dirt is high with thistles. Mfr. Mike Willis will call Mr. Hirt to discuss weed problems at his property.
- Would like the alley behind her property vacated. She was instructed to contact the County Engineer's office.
- Semi-trucks are coming off of North Street onto Port Clinton Road believing they can get to the east side. They then turn around on the side roads in the area. She was instructed to discuss signage with the County Engineer.
- Asked where to take recycling that is not accepted at the township hall. She was instructed to contact OSS Solid Waste District for guidance

Mr. Don Bixler provided the following report for June 2020:

- ❖ Received 16 phone calls
- ❖ Mailed 3 applications
- ❖ Approved 5 applications
- ❖ Denied 2 applications
- ❖ Received 1 conditional use application

- ❖ Mailed 3 variance applications
- ❖ Received 3 variance applications
- ❖ Called John Willey 2 times
- ❖ Attended Zoning Board of Appeals meeting
- ❖ Attended Zoning Board meeting

The Board and Mr. Bixler discussed the legal opinion Mr. Jim Barney provided regarding the need for Ms. Roxanne Myers to obtain a variance to build a deck on her cottage located on Ms. Norma Pence's property. Mr. Barney's opinion supports Mr. Bixler decision that Ms. Myers needs to apply to the Zoning Board of Appeals.

Regional Planning Director John Willey will be attending the Zoning Board meeting to discuss how the zoning resolution can be updated for the Pence property.

Mr. Bixler discussed the conditional use permit Mr. Kevin Fisher received for 654 Summit Street. The occupant of the property owns Triple J Towing. The ZBOA approved a conditional use permit for the occupant to run the business from that property but did not allow the owner to park the business trucks at that property. It has been several weeks, and the owner of Triple J is still parking the trucks at the property. Trustees instructed Mr. Bixler to send a violation order to Kevin Fisher.

Trustees received a complaint of a mailbox structure in the right-of-way at 526 Crestwood Avenue. Mr. Bixler viewed the property and does not feel the structure needs a permit. Mr. Willis explained it is made of wood. After discussing, Mr. Willis will call the complainant and explain the board does not see any problems with the structure.

Mr. Brent Saionz provided the following report:

- Started 2nd round of road mowing
- The new tractor slid into a ditch after the ditch gave way. Tractor had to be removed.
- Installed a catch basin on White Road near Nickels Bakery. Lines were jetted out.
- The guardrail has not been replaced after the car accident. Ms. Cyndi Zienta will contact the insurance company for an update

Mr. Paul Lotycz reminded Mr. Saionz that he needs to finish the following:

- Finish installing road signs
- Install a catch basin on Everett Road
- Install a catch basin near the Fairgrounds.

Ms. Cyndi Zienta received the ODOT Salt Contract Award Information and forwarded it to all the Trustees and Road Superintendent. Ms. Zienta also provided a hard copy to Mr. Saionz.

Mr. Saionz has not heard back from the insurance company on the guardrail repairs. Ms. Zienta will contact the insurance company for an update.

Mr. Saionz informed Trustees of an incident with Mr. Lucas Preston-Colvin. Mr. Lotycz will discuss with Mr. Preston-Colvin.

Mr. Dean Schneider provided the following report for June 2020:

- June 2020 EMS runs - 29 (6 no transports)
- June 2020 Fire calls - 11 (2 structure fires)
- The Everett Road property did not have property insurance and Mr. Schneider stated trustees might want to remove the structure and place the cost on the property taxes. Cost to remove the structure would be between 8-15 thousand dollars. Ms. Zienta will look at options and report to the board.

Ms. Zienta informed the Board and Mr. Schneider that Chris Michael is the person that charged Amazon Prime to the township credit card. The amounts have been disputed and the card has been replaced. Mr. Schneider will discuss with Mr. Michael.

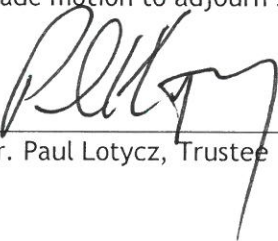
Ms. Zienta provided an updated Fuel Usage Log. Since October 2016, there is 789.93 gallons fuel unaccounted for. After discussing, Trustees will contact Sunrise Cooperative to look at the pump. Mr. Schneider will remind volunteers to record the gallon when using the pump.

Mr. Schneider asked the Trustees how serious they are on selling the new fire department sign and buying a larger one. Mr. Willis and Mr. Lotycz are satisfied with the current sign and will keep it.

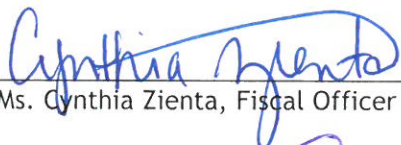
Trustees discussed re-opening up the township hall for meetings. After discussing, trustees decided to keep the hall closed and monitor the COVID-19 outbreak.

Mr. Willis received a complaint from Betsy Pence, 400 Stewart Drive. Property at 410 Winters Drive was sold a few years ago. The owner supposedly tore down and building and threw it in the river. She took pictures and called the EPA. There is also a boat in the driveway. Mr. Willis looked at area and the boat is on a trailer.

At 8:04 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Willis.

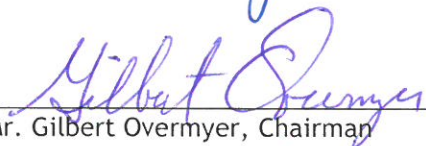


Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer

Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman