

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of July 21, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

Trustees reviewed Management Reports.

	7-8-2020 through 7-21-2020	Year to Date
Revenue	0.00	573,462.46
Expenditures	13,591.05	476,175.91

Amended Official Certificate of Estimated Resources dated June 29, 2020, was received.

Mr. Jamie Zilles, 568 Sunset Lane, attended meeting. Mr. Zilles has lived in the township for 13 years and has never received electric aggregation information from the township.

Mr. Paul Lotycz explained the following:

- The Aggregation Programs was previously managed by the County Commissioners
- To their rate, a percentage is added and then given back to the County in the form of grants
- Township Trustees took over managing the aggregation program
- Work to obtain the lowest possible price with the township getting nothing back
- Volunteer was chosen at 4.029 and is for 2 years
- Residents can always opt-out of the program

Mr. Zilles also has questions about sinkholes that keep appearing in his yard and his neighbor's yard. He and the township keep putting dirt in the neighbor's sinkhole. Mr. Zilles' property line is sinking. Believe the sinkhole is in the right of way. The neighbor, at times, has 2 feet of water laying in the yard.

Mr. Brent Saionz explained the fairgrounds tile runs through that area. Mr. Saionz will meet with Mr. Zilles next Monday to look at the area.

Mark and Lisa Foos, 1815 Port Clinton Road, attended meeting. The Foos' live on the river. The neighbor is planning on putting in a driveway ramp to the river and removing the basement wall to make a patio. Approximately 140 ton of fill and brick has been hauled in.

Mr. Foos explained the difference in elevation between the road and the river is approximately 4 ½ stories.

Mr. Foos plans to install a retaining wall on his property to preserve his back yard. He is concerned that if the neighbor cuts the driveway too deep, it will put his property down over time.

Trustees explained they cannot do anything about this. Mr. Jim Barney explained the township cannot address the problem but he has individual property rights. Mr. Barney suggested they contact an Attorney.

Mr. Don Bixler reminded the Board to water the newly planted trees as one is dead and two other trees are looking so good. Mr. Lotycz watered the trees earlier today and Chris Michael watered them last Friday. Mr. Lotycz will water them more often.

County Commissioner Scott Miller attended meeting to update the Township on what is going on with the County. Highlights of the update are:

- County is open for business - maybe call ahead to the department you have business with
- During COVID-19, no county employees were laid-off or put on furlough
- Expect a 12-15% reduction in revenue - All departments are tightening their belts
- No raises will be given and no new hiring is being done. Promised wages are being honored and job replacement is still being done
- COVID-19 precautions are in place, masks are being worn and deep cleaning is being done

Mr. Lotycz discussed the request of Nexus for an additional 9% reduction in property tax assessments. Mr. Miller is disappointed they pulled back. The commissioners are not in favor of the reduction. Mr. Lotycz explained that County Auditor Jerri Miller is the only person that file an appeal to the State Level and has she done this yet?

Mr. Miller is unsure if she has and will ask her.

Mr. Brent Saionz received a quote from Universal Farms to grind the brush pile. Total estimate is \$2,833.00 with a \$500 credit if Universal Farms removes all mulch from site. Mr. Gilbert Overmyer made motion to hire Universal Farms to grind the brush pile for \$2,833.00. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent. Trustees will negotiate with Universal Farms on the removal credit, as Mr. Saionz would like to keep a portion of the mulch for residents.

Mr. Saionz discussed the problems with the boom mower. After discussing, Mr. Saionz will obtain an estimate from Streacker Tractor for a new tractor and boom mower.

Mr. Saionz recently had a problem with Lowe's and the trash that blows in the township ditch from the store. Mr. Saionz contacted them to clean the ditch so he could mow it. The manager agreed to clean it out. After a few hours and more attempts to have it cleaned, Mr. Lotycz called the law enforcement. After law enforcement talked with them, the ditch was cleaned and the ditch was mowed.

The fair board is at the County Engineer's Department ready for pickup. Board's need to be returned by August 21, 2020.

Mr. Dean Schneider explained a dilemma that has been brewing at the fire department. The department is having problems staffing the squad crews for the ambulance runs and sees the township EMS service being ended soon. Some of the points Mr. Schneider made were:

- New EMT's run squad for 3-4 years and then have no time or interest in doing it anymore.
- This falls back on the older EMT's to cover them
- Township residents are paying for a levy for the service
- Township residents are also paying a levy for the County EMS Service
- The county is called out on every Township run.
- The county is always on scene before the township taking care of the patient
- All the township is doing on scene is loading/transporting the patient if needed
- Families have changed over the years with both parents working and kids being more involved in extracurricular activities leaving less time to volunteer to being on-call
- If the EMS service is ended, the full-time position at the Fire Department can be changed to a part-time position.

Mr. Schneider will discuss this with the fire department to gain their feedback.

Mr. Gilbert Overmyer will obtain propane prices for the next year.

Mr. Willis had a man from Sunrise come out to check the fuel pump. When 5 gallons was pumped, the fuel gauge read 5 and 1/10 gallon. A new digital pump would cost around \$10,000. Trustees do not feel anyone is stealing any fuel and that it is more of lack of recording when filling up.

Ms. Cyndi Zienta provided information on the Croghan Colonial Bank credit card. Ms. Zienta talked with Croghan Bank and relayed the following:


- People on the credit card account that can discuss the account are Paul Lotycz, Brent Saionz and Dean Schneider. All are township cardholders. In addition, Chris Michael, Bill Waggoner and Tom Willis from the fire department are on the list of authorized persons. It appears that when the fire department opened an account at Croghan in 2015, they used the township's EIN.
- The Fire Department needs to obtain their own EIN and update their Croghan Account (Information was provided on how to apply for an EIN)
- The Amazon Prime membership that Chris Michael charged to the Township credit card in error needs to be paid by Chris Michael
- Paul Lotycz needs to request copies of the past six months of statement's as there is a balance of \$11.39. Ms. Zienta is not on the account and cannot requests them.

Trustee's needs to pass a Resolution designating people authorized on the Township's account and remove the fire department members.

Ms. Zienta recommends Trustees remove the three township credit cards issued to Paul Lotycz, Dean Schneider and Brent Saionz and have just one credit card. This would eliminate a lot of the account problems and issues. Mr. Lotycz will discuss the credit cards with Croghan Bank.

At 7:54 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Overmyer.

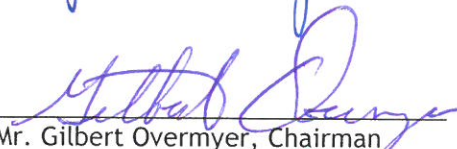
Mr. Paul Lotycz, Trustee



Mr. Mike Willis, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Gilbert Overmyer, Chairman