

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of July 6, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Mike Willis                      Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes from 6-15-2021. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to accept the minutes from special meeting on 6-30-2021. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Trustees held the 2022 Budget Hearing. Trustees had questions on the budget. Ms. Zienta was not in attendance of the hearing. Trustees tabled the 2022 Budget until the next meeting.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ms. Zienta reported the following Revenue and Expenditures:

	6-16-2021 through 7-6-2021	Year to Date
Revenue	36,367.66	512,086.55
Expenditures	114,982.90	709,728.71

Trustees reviewed Management Reports.

Zoning Inspector Brian Woods attended meeting. Mr. Woods would like to see all the extensions for permits issued that were not completed by the permit expiration. He would have to go through all the permits- to find them. He sees no big deal with enforcing that unless someone calls to complain. Otherwise he would have to contact every person.

Mr. Woods did receive a call from a person stating their permit was close to expiring and they were only 50% done with the project as he is relying on the contractor to show up.

Mr. Mike Willis made motion to give a 6-month extension for completion for any permit issued in 2020-2021 if needed without reissue the permit due to Covid19. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Woods placed 14 zoning applications in the basket. He does not know where they go from there.

Mr. Mike Willis received a complaint from Lynn & Nancy McNutt regarding their neighbor, Margaret Capucini's fence located at 124 Deerfield Street. A permit was issued on 1-4-2021 and is within the zoning rules. Ms. Capucini has placed the fence within 3 inches of the property and has to maintain that 3 inches. The McNutt's and Ms. Capucini do not get along and they will not allow her to enter their property to maintain the 3 inches. The McNutt's are installing a fence on their property 2 feet from the property line - not 3 inches.

Mr. Willis asked if Mr. Overmyer could stop and talk to her sometime. Mr. Overmyer will speak with Ms. Capucini.

Mr. Mike Willis would like to apologize to Mr. Chris Michael about the comment in the 6-1-2021 minutes that he did not fall asleep mowing. Mr. Willis took that as a joke and it should not have been in the minutes.

Trustees reviewed the job description for Facility Maintenance Worker. Mr. Mike Willis made motion to approve changes to the Facility Maintenance Worker job description. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to add Cemetery Sexton Jim Ellis to the Sandusky County Township Association membership and to pay the dues. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Willis will not be at the next meeting.


Mr. Overmyer reports the daughter of Robert Roemelen, 905 Brush Street, contacted Attorney Jim Barney about removing the junk vehicles from her father's property. She needs more time to move them. He instructed to attend tonight's meeting and she did not show up. Mr. Overmyer will update Mr. Kelbley.

Ms. Zienta informed Trustees when the fire department performs fire inspections, they are paid \$15.00/hour.

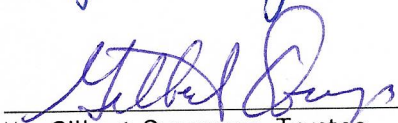
Trustees reviewed the Credit Card Transaction Detail and had questions about the WEX Bank credit card and what it was. Trustees tabled it until the next regular meeting.

At 6:25 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.

  
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Mr. Paul Lotycz, Chairman

  
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Ms. Cynthia Zienta, Fiscal Officer

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Mr. Mike Willis, Trustee

  
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Mr. Gilbert Overmyer, Trustee