

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of July 20, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes of the special meeting on July 13, 2021. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept the minutes from July 6, 2021. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	7-7-2021 through 7-20-2021	Year to Date
Revenue	10,200.85	522,287.40
Expenditures	11,962.38	721,691.09

Mr. Walker Horne, 230 St. Thomas Drive, attended meeting. Mr. Horne is concerned with the Paul Lopez property at 224 St. Thomas Drive. The grass is overgrown, weeds are high, trees are dead and there is hole in the roof. Mr. Lopez is not living in the home anymore.

Land Bank Coordinator Brian Woods will look at the property. Fire Chief Dean Schneider stated the property can be declared a nuisance property. If that happens, the township will have to pay to have it torn down.

Sandusky County Sanitarian Martha Bowen sent Mr. Lopez a violation notice. As soon as Ms. Cyndi Zienta receives a copy of it, she will forward to Mr. Horne.

Mr. Gilbert Overmyer asked Mr. Jim Barney to send a letter to Mr. Lopez stating the property may be declared a nuisance if it is not cleaned up/repared.

Mrs. Rose Pemberton, 541 Williams Street, attended meeting. She has a complaint of high grass at 545 Brush Street. The owner does not take care of the property, mows maybe every 7 weeks and hasn't taken her garbage out in two weeks. Mrs. Pemberton has even offered to help mow her grass. Trustees will send a high grass letter to the owner.

Ms. Rhonda Dales, 540 Williams Street, attended meeting. Ms. Dales complained of junk vehicles on two separate properties on Williams Street. Zoning Inspector Brian Woods will check the area and send notices.

Zoning Inspector Brian Woods provided an updated zoning permit log to Trustees.

Mr. Woods had questions on turning in zoning permit money. Ms. Cyndi Zienta explained the money is turned in monthly with an itemization that details out all being turned in. Ms. Zienta showed Mr. Woods the forms that were being used. Mr. Woods isn't comfortable holding the checks for a month and he does not accept cash or credit cards. Ms. Zienta stated he could turn in the checks twice a month at the Trustee meeting but does not want checks left at the township hall between meetings. An itemization needs to be included with each submission.

Also explained, the zoning receipts are not given to the Fiscal Officer. They are processed by the Zoning Inspector. The pink copy goes to the applicant, the yellow copy is given to the County Auditor's office at least once a year. Every few months, the permits can be given to her for scanning, but they are returned to the Zoning Inspector.

Ms. Zienta noticed that in some of the zoning permits, the signature space was signed "By Phone" and asked Mr. Woods what that meant. Mr. Woods explained sometimes he takes all the information over the phone and completes the application for the applicant.

Mr. Jim Barney explained that all applications need to be completed and signed by the applicant. Problems can arise in the future if the applicant does not sign and approve their application.

Mr. Don Bixler attended meeting. Mr. Bixler noticed that Road Superintendent Brent Saionz was patching a hole on Cherry Ridge Drive. Mr. Saionz explained the County Engineer looked at the sinkhole and they do not believe there is a break in any line. He has packed it twice and it is still sinking. Mr. Saionz will put a dye tablet in it, fill it with water and see where the water goes.

Mr. Bixler informed Trustees of branches overhanging the road by the bridge on CR 73. When exiting Cherry Ridge Drive, this is creating a hazard. Mr. Saionz will trim the trees.

Mr. Bixler also asked about the zoning violation on the Kinkaid property on CR 73. If Mr. Barney has heard from the Prosecutor's office yet. One structure has been moved to the front of the property. Mr. Barney has not heard from the Prosecutor's office and will follow up with Prosecutor Tischler.

Mr. Saionz asked Mr. Bixler about the dead trees at the township park. If he knew what they were. Mr. Bixler was able to figure out what the trees were. All the trees need to have wire protection from the deer eating and rubbing on them.

Mr. Paul Lotycz asked about the Parks Committee as Mr. Bixler is on the committee. They have not met in over a 1 ½ years (it was noted COVID19 caused some of the delay). At the last meeting, only three people attended. In his opinion, there is a lack of interest on the committee.

Road Superintendent Brent Saionz provided the following report:

- Universal began grinding the brush pile. They are halfway done and will finish tomorrow
- Patched pot holes
- Informed Trustees the pot holes at the end of White Road are the City's responsibility
- Sprayed weeds around road signs. Mr. Gilbert Overmyer reminded Mr. Saionz that some of the signs are leaning and turned around and need repaired
- Received a call from Tommy Wiggins on Riverbend Parkway. He has water coming into his basement with the last rain. This tile ties in to the Yacht Club Drive tile. Mr. Saionz is not sure if this is the township tile and will put dye in to the line to see where the water is going
- Mowing tractor needs two back tires. Received a price of \$700/piece from West End Tire.

Mr. Gilbert Overmyer made motion to purchase two tires from West End Tire at \$700/piece. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - absent, Mr. Overmyer - yes, Mr. Lotycz - yes.

- Received a proposal from Jarrett Tree Service trees and grind the stump at 596 CR 73 for \$3,250.00.

Mr. Gilbert Overmyer made motion to hire Jarrett Tree Service to remove two trees at 596 CR 73 for \$3,250.00. Mr. Lotycz seconded motion. Vote as follows; Mr. Willis - absent, Mr. Overmyer - yes, Mr. Lotycz - yes.

Mr. Saionz would like to know what is going on with his cell phone stipend as he has not received it yet. Ms. Zienta explained that it was last left that Mr. Saionz was going to change over his billing because the bill reflects it is costing him \$20/month and Trustees approved \$40/month. The State Auditor stated Trustees can not cover the entire cost or more of the phone service as that would not be

reasonable. Mr. Saionz stated he added another cell line to the account - 419-607-0003 for \$45/month along with the 419-680-8072 for \$20/month because it was cheaper to have two lines than one. After discussing, Trustees instructed Mr. Saionz that he will start using the 419-607-0003 for township purposes and then he can receive the \$40 monthly stipend.

Fire Chief Dean Schneider provided the following report:

- The new ambulance is being repaired in Monroeville. The turbo is shot and will cost approximately \$6,000 to repair.
- Will list the older ambulance first on Govdeals.
- Has not heard any status on a new pickup truck for the fire department
- June 2021 fire calls - 10
- June 2021 squad runs - 23 with 5 no transport
- The new County EMS system is experiencing problems. Been battling it for 5 years. They may start the entire process over.
- The county building department is meeting in August

Mr. Joseph Albrechta would like to donate a tree to the park to hone D. Lamar Christy. He would like a price for the tree plus 100%. He is also planning on writing some history on township cemeteries in the future.

Mr. Gilbert Overmyer reports no vehicles have been removed from the property at 905 Brush Street. He received a voicemail from Mr. Roemelen's daughter and she definitely trying to remove the vehicles. She is personally working overtime at work and also working on getting help moving them and will not make the 14-day deadline for removal. Trustees will give them until the end of the month to remove.

Mr. Brent Saionz's mother passed away recently. Mr. Gilbert Overmyer made motion to donate \$100 in honor of Brent's mother to Emmanuel Lutheran Church. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent.

Ms. Cyndi Zienta explained at the last meeting, Trustees made motion to give a 6-month extension for completion for any permit issued in 2020-2021. According to the Zoning Resolution, any changes to the Resolution will require a hearing be held. In order to correct this, she recommends that motion be rescinded and then a motion to forgo any fees for permit extensions be made.

Mr. Paul Lotycz made motion to rescind prior motion to give a 6-month extension for completion for any permit issued in 2021-2021 if needed without reissue the permit due to Covid19. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent.

Mr. Paul Lotycz made motion to forgo all zoning application fees for all zoning extensions filed from permits issued in 2020 and 2021 due to COVID19. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent.

Mr. Paul Lotycz made motion to accept the Ludwig Propane Price Protection Agreement for deliveries 10-1-2021 through 4-30-2022 at 1.899/gallon. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent.

Trustees had a question from the last meeting about the Credit Card Transaction Detail regarding WEX Bank. Ms. Zienta explained WEX Bank is where all payments for purchases made at the Shell gas station are sent. Each month, trustees approve payment to WEX Bank.

Trustees reviewed the Credit Card Account Transaction Detail.

Ms. Zienta filed the 2021 Budget with the County Auditor. The County Auditor returned the approved amounts.

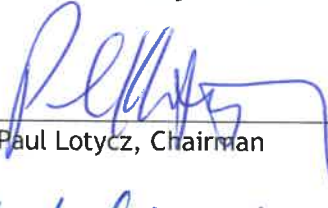
Mr. Paul Lotycz moved to adopt the following Resolution: Accepting the Amounts and Rates as Determined by the Budget Commission and Authoring the Necessary Tax Levies and Certifying Them to the County Auditor. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent.

Trustees reviewed the ballot language for the Fire Protection Levy on the ballot this November. Mr. Paul Lotycz made motion to approve the ballot language for the renewal of the Fire Protection Levy on the ballot on November 2, 2021. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - absent.

Ms. Zienta received another email from Ms. Stephanie Baraldo of Benchmark Engineering. She is requesting a permit for working in the township right-of-way. Mr. Brent Saionz stated he has been receiving the emails and will get a permit to her.

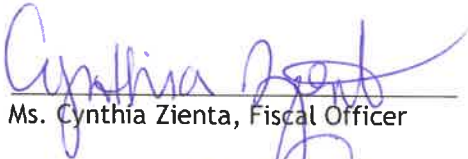
Ms. Zienta informed Trustees they will need to have a farm ground lease executed for the recently purchased property. Mr. Barney will work on lease.

At 7:41 p.m. with there being no further Business to come before the Board of Trustees, Mr. Overmyer made motion to adjourn seconded by Mr. Lotycz.



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Mr. Paul Lotycz, Chairman



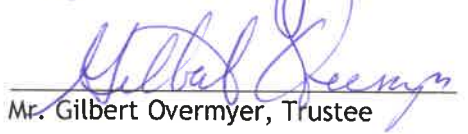
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Ms. Cynthia Zienta, Fiscal Officer



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Mr. Mike Willis, Trustee



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Mr. Gilbert Overmyer, Trustee