

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of May 4, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes as corrected. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	4-21-2021 through 5-4-2021	Year to Date
Revenue	13,723.79	445,193.22
Expenditures	35,505.93	389,686.46

New Zoning Inspector Brian Woods attended meeting. Mr. Woods received a complaint from Mr. Michael Roob. Mr. Roob received a permit to install a fence and the one-year expiration is almost up for completion. Mr. Roob is concerned with his neighbor planting a live fence without a permit. Mr. Woods reviewed the Zoning Resolution and a live fence requires a permit. Mr. Roob was instructed to contact Mr. Woods if the neighbor installs any shrubbery.

Mr. Mike Willis received a complaint that Mr. Tom Wiggins, 1918 Riverbend Parkway is building a shed without a permit. Mr. Woods will contact Mr. Wiggins.

Mr. Woods informed Trustees the zoning inspector job is a part-time job. Residents need to give him some time to learn the Zoning Resolution. He plans on attending the Zoning Board meetings.

Ms. Kay Saionz asked about the status of the two zoning violations the Board discussed at the last meeting. Trustees informed Ms. Saionz they will deal with it and settle them.

Fire Chief Dean Schneider provided the following report:

- April 2021 fire calls - 6 (one mutual aid)
- April 2021 squad calls -19 with one non-transport
- The siren on Unit 5 will be repaired
- The Chicken BBQ was a success. The department made a \$2,300 profit from sales

Fire Chief Schneider provided an update on the end of EMS service

- Called Bruce Berin of Certified Ambulance Group to let him know the EMS service will end on July 1, 2021. Talked with Ms. Cyndi Zienta and Trustees will need to make a motion to end the contract with Certified Ambulance
- CAG will continue to bill for 6 months after the end of the contract
- Received several calls of interest for the EMS equipment
- Sandusky County is interested as well as Port Clinton Fire and Rescue
- Chief Jackson of Sandusky County will contact Horton to obtain a value on the equipment

- Chief Schneider thinks the Trustees should obtain the fair market value on the equipment themselves. Mr. Paul Lotycz agrees and will have Horton come to the Township to appraise the vehicles.
- Chief Schneider discussed placing the equipment on Govdeals for sale to reach the biggest market of buyers. Mr. Mike Willis would like to sell the equipment to Sandusky County if possible
- Discussed buying a truck for the First Responders to use after the ambulances are sold. He estimates first responders will go on 3-5 runs a month.

Road Superintendent Brent Saionz provided the following report:

- Wanted to let the Board know that he never told the Mittens they could have the property
- Does not have his new phone service yet. He has the cell phone but the service will not be turned on/transferred until May 7th.
- Adkins jetted storm water lines by Sand Road and Adams Street. One line made of clay is full of tree roots. This tile needs to be replaced. The catch basin near the lady's house is in poor condition and needs replaced. Most of the trees in that area have been removed.
- Mowed cemeteries
- Roger Kuns, Delmar Lane, would like to add a decorative frame to the stop sign. Informed him to come to a Trustee meeting. Mr. Saionz did say the County Engineer is responsible for that stop sign.

Trustees discussed the assistant road superintendent vacancy. Mr. Saionz is keeping up with the work. Trustees will check with the County Inmate work program to help weed the cemeteries. Road ditches also need trash picked up. The County Program charges \$30/35 hour for a 4-person crew and they use their own equipment.

Trustees and Fire Chief discussed the full-time position at the fire department. The main duty with that job is to fill one EMT position. After the EMS service ends, the job duties will drop in half. Mr. Schneider stated the revenue from the EMS will be gone that was used for his pay.

Trustees need to redo/update the job description and duties. Mr. Schneider suggested dropping the hours to maybe three days a week.

Trustees discussed having Mr. Chris Michael mow the township property and helping with the maintenance department. Mr. Saionz is not opposed to having Mr. Michael help but he heard that Mr. Michael does not want to work with the road department.

Trustees will talk with Mr. Michael.

Mr. Mike Willis received a complaint of vehicles parked on the sidewalk on Brush Street. Mr. Brian Woods will contact the Sheriff.

Ms. Cyndi Zienta informed Trustees that Mr. Saionz does not have to add the township cell line to his personal plan. All that needs to be done is forward the phone calls to his personal cell phone. Therefore, Mr. Gilbert Overmyer made motion to rescind prior motion to provide an additional \$20 to Mr. Saionz for adding the township line to his cell phone plan. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer contacted Joe Lajti regarding two trailers he has parked on Dickinson Street. Mr. Lajti has moved one and will have the other trailer moved soon.

Mr. Paul Lotycz received a request from the investment group and the quilters club to open up the township hall again for them to use. Each group has 5-6 members and will be able to social distance. Mr. Willis is concerned that if the township doesn't clean up the room properly after each use and

someone contracts COVID-19 because of it - the township could be liable. Mr. Schneider stated it is almost impossible to trace it back to the hall.

Mr. Paul Lotycz made motion to open up the township hall for the Investment Club and the Quilters Club to use. There was no second to the motion. Motion failed.

Mr. Mike Kovaleski contacted Mr. Lotycz with the following concerns:

- The pavement on Lime Street near Napoleon Road need repair.
- The property located across from 419 Lime Street needs mowing
- There is a water problem on Lime Street. The water rushes down from Napoleon Road into the driveway at 419 Lime Street.

Mr. Lotycz received a complaint from Ms. Jones regarding the township celling her name and number to AEP and other electric entities. Mr. Lotycz informed her the township does not sell names and numbers to anyone. It is assumed she is receiving information on electric aggregation.

Mr. Jim Barney provided a Noise Resolution to Trustees. Trustees will review and discuss at the next regular meeting.

Mr. Saionz stated the rented dumpster at Four Mile House Cemetery is less than half full. He would like to load up the dumpster and take it to the abandoned house on Port Clinton Road and clean it up. Trustees are okay with that.

Mr. Brian Woods also is the Land Bank Coordinator. He requests Trustees provide him 5 properties in the township that the Land Bank can take over to improve. They have to be tax delinquent and abandoned.

The County Prosecutor has not been moving forward with foreclosures. Hopefully, they will be stepping up with foreclosures. The Land Bank is teaming up the Habitat for Humanity and MRDD to try and get the houses when they can be rehabbed instead of being torn down.

Mr. Gilbert Overmyer made motion to approve the Request for Approval of Outside Employment submitted by Mr. Brent Saionz. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Trustees received a Notice from the Department of Commerce requesting any objections to Renewal of Liquor Permits. Trustees do not have any objections to any liquor permit within the township.

Mr. Paul Lotycz made motion to enter Executive Session under Ohio Revised Code 121.22(G)(1) to discuss employment issues. Roll call as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Trustees moved out of Executive Session.

Mr. Paul Lotycz made motion to enter Executive Session under Ohio Revised Code 121-22(G)(2) to discuss purchasing land. Roll call as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Trustees moved out of Executive Session.

Mr. Paul Lotycz made motion to put a bid on some land. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Willis - yes, Mr. Overmyer - yes, Mr. Lotycz - yes.

At 8.24 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.




Mr. Paul Lotycz, Chairman



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Trustee