

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

**MINUTES OF REGULAR MEETING of April 5, 2022**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Cyndi Zienta reported the following Revenue and Expenditures:

	3-16-2022 through 4-5-2022	Year to Date
Revenue	368,128.57	435,804.64
Expenditures	29,664.98	250,300.48

Trustees reviewed Management Reports.

Mr. Joe Cheek and Mr. Dave Fredericks attended meeting. They have a client that would like to put a bigger stone up at Four Mile Cemetery.

Mr. Frederick would like to see a change from the current regulation to allow bigger stones. If the bigger stones are allowed, then he feels they should have a poured base. He can take care of that by hiring Mr. Joe Cheek. Mr. Cheek has many years of experience and will pour on site.

With smaller stones, cemeteries go with floaters and these have to be maintained.

Trustees are not opposed to allowing bigger stones with poured bases.

Mr. and Mrs. Kevin and Michelle Larkins, 195 Thomas Drive, attended meeting to discuss the possible removal of the grassy part of the cul-de-sac on Thomas Drive. Currently, he and Mr. Jim Celek maintain the area and are against the removal of the grassy area.

Mr. Mike Willis explained the County Engineer looked at the area to provide an estimate to pave and recommended the removal of the cul-de-sac.

Mr. Larkins stated the Willis & Son's pull their semi's around the cul-de-sac with no problems.

Road Superintendent Brent Saionz does not have a problem with the cul-de-sac grassy area remaining.

Mr. Mike Willis will inform County Engineer Carlos Baez that the grassy area in the cul-de-sac will remain.

Mr. Larkins' property line follows the filed through the woods and crosses a ravine. The drainage tile hits the big ravine and is washing out some of the ravine. He would like to put a culvert in and some of the property butts up against the township property.

Mr. Brent Saionz will work with Mr. Larkins on the project.

Mr. Brian Woods provided an update to the Board on the Land Bank demolitions.

- He is working on the Port Clinton Road property. The Fire Chief was confused on the property address and did not declare it a nuisance.
- The Lopez property on St. Thomas Drive sold. He will monitor the progress on repairs.
- Property at 930 Everett Road is a done deal.

- Six nuisances have been filed with one more to go. If they are not done with the grant money, the Land Bank will continue to demolish the properties.

Mr. Woods provided the following update on zoning:

- Was told that someone on Stone Street wanted the property commercial so they can put a mini mall of sorts in. He believes it may be at the corner of Stone and Birchard. No one has contacted him. Mr. Lotycz believes the property is at 438 Stone Street.
- Someone from the Appeals Board contacted him about construction on Fangboner Road. The caller thought the building was on the property line. Mr. Woods visited the site. A permit had been issued and it was 21 feet from the property line.
- The person on State Street has moved all the animals except for the pony. The pony will be relocated soon.
- The Lopez property has been sold. He will keep an eye on the property to make sure it is repaired.

Mr. Brent Saionz provided the following:

- Mowing will begin next week.
- Tom Willis is having surgery on the 19<sup>th</sup> and will be off a month.
- Approved a culvert permit for Allen Artz
- The new cemetery ground has been cleaned up.
- Patched the end of Bark Lane at the stop sign.

Trustees discussed putting up a building on the old foundation. They are not sure if they have to obtain permits as it will be cold storage.

Mr. Overmyer said the salt shed had to be engineered. Trustees will talk with Dean Schneider regarding permits and engineering.

Mr. Jeff Martin would like the culvert installed on CR 97 sometime between July and August. Mr. Saionz will get the culvert installed.

Mr. Lotycz received a complaint that the tombstone located on lot 570 needs to be straightened. It may have been hit by a mower at one time. Mr. Saionz will have stone straightened.

Trustees received the ODOT 2022-2023 Salt Contract Participation (018-23) that is due by 4-29-2022. Mr. Brent Saionz stated he has not received the 100 ton from last year's salt participation contract. He wants to use up all the salt left in the salt shed before he orders it because it has been there awhile. Mr. Saionz will order the 100 ton from the last contract and recommends Trustees put in for 100 ton with the new contract.

Mr. Mike Willis made motion to participate in ODOT's 2022-2023 Winter Salt Contract (018-23) -and agree to purchase 100 tons of salt. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Gilbert Overmyer spoke with Jackson Township Trustees regarding any fuel discrepancies with their fuel pump. Jackson Township is not experiencing any problems with fuel discrepancies. Mr. Overmyer suggests requesting Sunrise drain the tank, fill it up and start over.

Mr. Overmyer contacted Doug Crowell to obtain a weight on the wood chips he removed to be able to provide the number to Solid Waste District.

Mr. Crowell explained that he supplies the information to Solid Waste District and the township should say they provide it to a compost recycler.

Mr. Willis, Mr. Saionz, County Engineer Baez met Mr. Steve Bell of M&B Asphalt on West Garrison Street to discuss the drainage issues. Mr. John Adkins has concerns with flooding in the basement of his house on the corner. Mr. Baez will do some engineering to make sure the water will be removed. Mr. Mike Willis made motion to hire M&B repair West Garrison Street for \$25,930.00. Mr. Gilbert Overmyer seconded motion. Vote as follows; Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Willis has not contacted Mr. Mitten regarding the encroachment status.

Mr. Mike Willis made motion to hire M&B Asphalt to install two speed bumps on the township hall driveway for \$5,500.00. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Trustees discussed the 5-year road plan Mr. Willis and Mr. Saionz created. Questions about if the city of Fremont is responsible for part of Old Oak Harbor Road and Dickinson Street. Trustees will move those two roads to year 3 and move the other roads up. This will be turned in to County Auditor Jerri Miller as soon as possible. The road levy will need to go on the ballot this year.

Mr. Willis presented an estimate from County Engineer Carlos Baez to repave Thomas Drive in the amount of \$85,000.00. The county is doing a group contract and this can be included in the contract. Mr. Mike Willis moved to adopt the following Resolution: To participate in the 2022 Resurfacing of Various Roads in Sandusky County, include Thomas Drive in the projects and pay the contractor directly. Mr. Gilbert Overmyer seconded Resolution. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Lotycz requests Ms. Cyndi Zienta bill the City of Fremont for ½ of the costs for the creation of the JEDD (Joint Economic Development District) contract.

Mr. Lotycz stated the Township Parks Committee will begin meeting again.

Mr. Overmyer contacted Hayes Ohio Quilters and told them they cannot store and iron and ironing board at the township hall.

Mr. Overmyer contacted Ms. Amy Hoffman of Palmer Energy. He told her the township was not interested in Palmer Energy regarding electric aggregation.

Mr. Overmyer provided the updates to the electric aggregation contact to Joe from Trebel.

Mr. Overmyer received a quote from Amplex for internet and two phone lines. Total monthly fee would be \$204.75/month.

Ms. Cyndi obtained a cost from Spectrum as follows:

- Two lines with internet first year - \$109.97/month
- Two lines with internet second year - \$139.97/month
- Two line with internet third year - \$149.97/month.

If the fire department phone line is removed, they can install the township phone number at the hall and fire department requiring only one phone line.

- One line with internet first year - \$79.98/month
- One line with internet second year - \$109.98/month
- One line with internet third year - \$119.98/month

Current cost of two phone lines and internet is \$143.24/month.

Trustees will talk with Fire Chief Dean Schneider on the need for the separate phone line at the fire station.

Mr. Overmyer received a text message from Ms. Sue Kincaid. She provided pictures of junk and vehicles in the yard of Katherine Lopez at the corner of CR 128 and CR 73. Mr. Overmyer tried to call Ms. Lopez and will stop at house to discuss this with her.

Mr. Paul Lotycz asked Zoning Board Secretary Kay Saionz if she has the missing zoning board minutes completed yet. Ms. Saionz does not have them done. She is currently working on preparing her taxes.

Ms. Zienta needs zoning permit 3482-21 and 3464-21 from Zoning Inspector Brian Woods. These were not turned in with the payment.

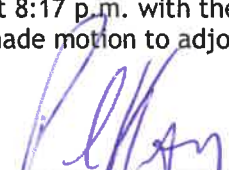
Mr. Mike Willis made motion to approve the OTARMA Coverage and Intergovernmental Contract update. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Trustees received membership information with the Sandusky County Township Association. Along with the Trustees and Fiscal Officer, Trustees will include Cemetery Sexton Jim Ellis, Road Superintendent Brent Saionz, Fire Chief Dean Schneider and Zoning Inspector Brian Woods for SCTA membership.

Ms. Zienta provided the following information to Trustees:

- Amended Official Certificate of Estimated Resources dated 1-5-2022
- Resources Available for Appropriation
- Detailed chart showing revenue, expenditures and ending balance for all township funds for the years 2011 through 2021.
- Maintenance and Improvement Agreement between the Sandusky County Commissioners and Fremont City Council.

At 8:17 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.

  
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Mr. Paul Lotycz, Trustee

  
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Mr. Mik Willis, Trustee

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Gilbert Overmyer, Chairman