

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of April 20, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	4-7-2021 through 4-20-2021	Year to Date
Revenue	10,891.42	429,687.24
Expenditures	10,755.78	354,260.52

The Credit Card Account Transaction Detail was reviewed.

Ms. Morgan Urban along with Mr. Garrett Taylor attended meeting to discuss the duck she has at her Fathers property at 1914 Riverbend Parkway. According to the Zoning Resolution, poultry is not allowed on parcels less than five acres. Ms. Urban states the duck is an emotional support animal. Trustees requested documentation from her designating the duck as an emotional support animal. Ms. Urban does not have documentation from a Doctor. She does have a letter from her former landlord stating he did receive a letter from a doctor in Michigan but does not have a copy of it. Ms. Urban says Bowling Green State University will not release the documents to her. Attorney Jim Barney instructed her to go back to the Doctor to obtain a copy of it. Ms. Urban asked if she put the animals inside the house with diapers on - if she would be allowed to keep them.

It was explained to Ms. Urban that it is against the Township Zoning Resolution to house poultry on a parcel less than five acres. She will need to apply for a conditional use permit through the Zoning Board of Appeals. The application fee is \$500. If she is granted the permit, she will also need a permit for the fence.

Mr. Mike Mitten and his son attended meeting. Mr. Mitten lives at 1500 Laurel Street and received a violation notice for building on the right-of-way and was asked to attend a meeting to discuss. Mr. Mitten explained he purchased the property in 1979 and has tended it since 1979. Back in the day, the road was single lane and today is a 2-lane highway through the right-of-way was expanded. He stated he cut down a tree in the right-of-way and paid \$1,800 to do so. When it rains, the water comes from the fairground property and lays in his yard - sometimes 2-3 feet deep. Mr. Mitten talked with someone from the township a couple years ago about the city tapping into the catch basin and this would relieve the water problem in the area.

Mr. Paul Lotycz stated the catch basin repair is on the work schedule to be done.

Mr. Mitten talked with Mr. Brent Saionz two years ago and because he had taken care of the property for so long it was understood that it would be given to him. All they were doing was trying to make the buildings look prettier by adding the lean to.

It was explained making a property look better does not allow you to build where you are not supposed to. And taking care of the alley - giving it to them is not happening.

Mr. Mitten's son is worried about the water problem and the house floating away someday. They have never gone after the township to repair but now the township is coming after them for building in the right-of-way and the alley. The Mitten's would like reimbursed \$1,800 for the tree removal. Attorney Jim Barney explained the Mitten's removed a tree that was not on their property without permission and could be held liable.

Mr. Barney explained the reason this was discovered is because they asked for drainage and when the township was looking at the property, it was discovered the building encroached into the right-of-way and the alley. They received a letter to attend a meeting because prior attempts to resolve when unanswered.

The road was platted over 100 years ago and with that the right-of-way, so the change from a one-lane road to a two-lane road has not changed. It is the responsibility of the property owner to know where their property lines are at - Not the responsibility of the township to tell property owners. To comply with the Zoning Resolution, the building has to be 10 feet from the property line. If the lean-to is removed, it still will not be 10 feet from the line. Mr. Mitten can then go to the Zoning Board of Appeals to request a variance.

When the new Zoning Inspector starts on May 1, 2021, Trustees will have him contact Mr. Mitten to work issues out.

Mr. Dean Schneider informed the Board the Fire Department had their meeting last night and unanimously voted to end providing EMS to township residents on 7-1-2021. This date coincides with the expiration of the township drug license. Other important information discussed is as follows:

- The lack of man/woman power to man the squads was tremendous and was due to family/work obligations
- Sandusky County EMS \Chief Jackson is interested in the squads. Will provide equipment information to him to come up with a fair market value of each squad.
- Will have First Responders that will go directly to the scene
- Would like to purchase a truck for the First Responders to use
- The equipment van will need replaced in the next couple years. Would like to replace it with a rescue pumper for a cost of around \$500,000
- The Chicken Barbecue will be held May 2, 2021 and will be drive through only

Assistant Road Superintendent Lucas Preston-Colvin has resigned as of May 7, 2021. Applications are being given out to interested applicants.

Mr. Brent Saionz has cleaned up Mr. Dean Schneider's property located by the Muskellunge Cemetery.

Mr. Saionz suggests the township buy a right-of-way around the Four Mile House cemetery to be used to dump excess dirt and rocks from digging graves. Currently, everything is being dumped into the adjoining property. If that property is sold, the new owner may not let us do that. Mr. Lotycz will contact the realtor.

Trustees told Mr. Saionz to hold off on repairing the fairgrounds catch basin at this time.

Mr. Saionz wanted to discuss the cell phone again. He feels he should get an additional \$20 per month along with the \$40 per month. He stated it was going to cost him an additional \$20 to forward the work phone to his cell phone. Trustees appreciate what Mr. Saionz was saying but not necessarily agree with it.



After much discussion, Mr. Gilbert Overmyer made motion to give Mr. Saionz an additional \$20/month for cell phone reimbursement for putting the township line on his personal line. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - absent, Mr. Overmyer - yes, Mr. Lotycz - yes.

Mr. Saionz informed the Board that he believes something is wrong with Part-time employee Tom Willis and he would like to call his wife to let her know. While at work, Mr. Willis is running in to things, he runs the tractor into the side of the building, his legs are numb and has to sit down and rest constantly.

The board discussed the farm ground lease. Mr. Paul Lotycz made motion to rent the 6.8 acres of farm ground to Mr. Dave Wagner at \$145 and acre. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Willis - absent, Mr. Overmyer - yes, Mr. Lotycz - yes.

Mr. Lotycz provided Mr. Barney with information on a Noise Resolution for him to work on.

Mr. Overmyer will complete the BWC Two-Hour Safety Training Requirement and provide documentation to Ms. Cyndi Zienta. Information on the training was provided to him.

Ms. Zienta provided the following update/requests:

- Submitted the MORE grant application to OTARMA in the amount of \$500.00. Will submit the second grant once the items are purchased
- Needs all employees that work outside of township employment to complete the Request/Approval for Outside Employment form for the Trustees to review.
- Permits are ready for pickup at Engler Printing
- Reports the trustee room door was left unlocked over the weekend
- Provided information on the Dickinson Street Gate and key to the Board. Vanguard and Adkins have a key to the gate.
- The 2019-2020 Preliminary Audit has been completed. Will provided a copy once the State Auditor approves and accepts it.
- The property at 930 Everett Road has been transferred to Tax Ease and they have it up for auction. Bidding ends on 5-28-2021

Ms. Zienta provided information on the Current Expense Levy that is used for EMS. The levy brings in \$39,653 a year and will expire on 12-31-2022.

Trustees can do one of four things with the current levy:

1. Continue collecting levy until expiration on 12-31-2022
2. Suspend last year of collection (2022)
3. Reduce the millage of collection for the remainder of the levy
4. The levy will be up for renewal next year - put levy renewal on the ballot

Balance of EMS/CAG fund is \$186,180.68.

EMS expenditures for the past four years is as follows:

2020- \$48,828.35

2019 - \$81,234.34

2018 - \$108,725.94

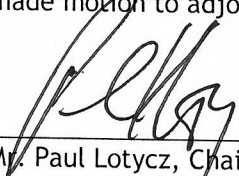
2017 - \$114,066.94

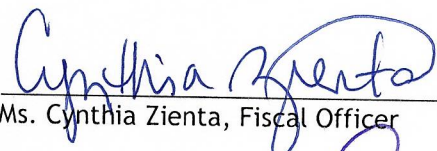
The Sandusky County Prosecutor's office provided a legal opinion on the sale of the equipment and transfer of funds from the EMS Fund to the General Fund.

Mr. Paul Lotycz made motion to send out a press release announcing the end of the Sandusky Township provided EMS service. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

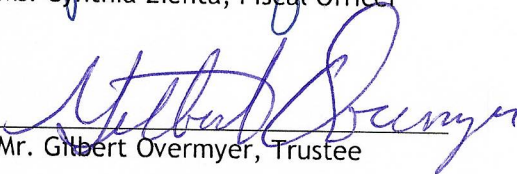
Mr. Overmyer noted two semi-trailers are parked on the pavement on Dickinson Street behind the former Kmart building.

At 7:58 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Overmyer.

  
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Mr. Paul Lotycz, Chairman

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

  
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Mr. Gilbert Overmyer, Trustee