

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of April 19, 2022

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was not present.

Mr. Gilbert Overmyer made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	4-6-2022 through 4-19-2022	Year to Date
Revenue	0.00	435,873.83
Expenditures	62,164.90	312,465.38

Zoning Inspector Brian Woods has been receiving a lot of questions on chickens. The City of Fremont is updating their zoning on chickens and Mr. Woods provided that information to the Board. He cannot speak for the Zoning Board but in his opinion if you can have chickens in the city than you should be able to have chickens in the country. The Zoning Board is looking at this.

Mr. Mike Willis asked Mr. Woods if he received a zoning permit from Mr. John Kinkaid yet. Mr. Willis thought it was filled out the night Mr. Kinkaid was at the township meeting. Mr. Woods stated he has not received a permit from him. He has not been out to his property yet, but is planning on stopping and talking to him regardless of the current discussion on chickens as he already been asked to put the chickens in the back. He will also clarify the shipping container situation when he is there.

Mr. Willis also asked about the two zoning permits that were not turned in. Mr. Woods says Ms. Zienta has talked to him about them. He has turned one in and needs to have the other permit filled out. Both are paid for, just missing the permit.

Mr. David Cobb, 1714 Port Clinton Road would like to put in a pond. Mr. Brian Woods provided his cell number to Mr. Cobb and will meet with him to discuss the regulations.

Mr. Jonathan Mikolajczyk, 153 Thomas Drive, attended meeting. Mr. Mikolajczyk will be installing a fence and there is a tree located on the property line that he would like to remove. He can remove it himself.

After discussing, Mr. Gilbert Overmyer made motion to allow Mr. Mikolajczyk to remove the tree on the property line and the township will pay to have the stump ground. Mr. Paul Lotycz seconded motion. Vote as follows; Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - yes.

Trustees suggested he get with Road Superintendent Brent Saionz as he may want the wood.

Fire Chief Dean Schneider reported six emergency calls last month. Mr. Schneider detailed a dangerous fire call they went on. With the instability of the structure, he advised no one to go inside.

The Fire Department will hold their chicken barbecue this Sunday. It will be drive through only.

Mr. Schneider reported the Fire Department held their first official truck committee meeting. They will be meeting with Sutphen on May 10, 2022. The build time is getting longer and the cost is ever increasing. Mr. Mike Willis stated they may need to get creative with financing. Mr. Schneider stated we will see where that goes.

Mr. Schneider stated Sutphen offers a discount with a down payment.

Mr. Paul Lotycz asked Attorney Jim Barney if the township did a down payment and the company went under would we have any recourse. Mr. Barney explained the township would be like any other creditor. He added the ARP money needs to be spent by the end of 2024. Mr. Lotycz thought it was 2026 and will check on that.

Mr. Schneider added they will be converting everything from gas to diesel and several components can be purchased ahead of time.

Mr. Lotycz asked Mr. Schneider about the status of the first responder truck. The last time Mr. Schneider talked to Norm at Baumann's he was going to see if he could pull the order out of the fleet order and put in as a regular order.

Govdeals may have something for sale. Mr. Schneider will watch the website.

Volunteer Energy Services has filed for Bankruptcy Chapter 11. They will no longer provide electric service. Contracts will be terminated and service will be returned to the utility.

Road Superintendent provided the following information:

- Bonnigson sent the check for the township items sold at their consignment sale
- Started cemetery mowing

Mr. Lotycz stated Mr. Joe Cheek may be able to grind the stump on Thomas Drive and may be cheaper. Mr. Lotycz will provide his number to Mr. Saionz.

Mr. Overmyer contacted the company that manufactured the salt building. They are located in Canada. The company that sold the building for them years ago is out of business. They will sell directly to the township. He will need the building dimensions and to make sure the building is square.

Mr. Gilbert Overmyer moved to adopt the following Resolution: Authorizing Participation in the ODOT Salt Contracts Awarded in 2022. Mr. Paul Lotycz seconded Resolution. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - yes.

The 100 ton from the last year's contract has not been purchased yet. Mr. Saionz is aware of this and will get it ordered.

Mr. Overmyer contacted Sunrise Cooperative and instructed them to take the township off of automatic refill temporarily to let the tank run out. Once all the fuel is gone, it will be refilled to see if they can get the numbers to come out better. Mr. Overmyer informed Mr. Saionz and Mr. Schneider.

Sandusky County Engineer Carlos Baez looked at the Garrison Street drainage. He feels there is enough fall in the area. Mr. Baez recommends continuing with the paving and if there is still a drainage problem, drainage can be installed later.

M&B Asphalt have scheduled that road and the speed bumps for later on in May.

Mr. Mike Willis stopped at the Mitten property and no one was there. He will contact them before the next meeting. Mr. Barney has the son's phone number but Mr. Willis already has it.

Mr. Willis provided a copy of a Facebook post Ms. Zienta posted on 4-5-2022 around 8:00 - 8:30 p.m. when Mr. Willis was at the meeting and Ms. Zienta was not. He would like to know her intention. Mr. Willis was sent a screen shot and it read: "To be an elected Trustee of Sandusky Township you need to live in the township. One trustee that was re-elected in November last year has sold his property in January of this year. I questioned his residency. I received the following response. So now the new property owner will have to file for a zoning variance to allow someone to live in their space above the garage."

--No change required still m primary residence/ mailing address. Moved out of house to above garage while we are looking---

Mr. Willis also mentioned she has a confidentiality notice that she puts on her emails and wonders if that is a conflict with her putting his email on there.

Mr. Willis stated he did sell his home as they are downsizing. He didn't think he was going to sell it that fast. They have agreed to maintain their mailing address and our residence as guests of our old home upstairs in the garage for the time being while something comes in the township or make other arrangements.

Mr. Lotycz stated she tagged him in the post and he removed his name.

Mr. Willis questioned the confidentiality statement. Mr. Barney stated anything she emails is public record so it is not confidential.

Mr. Willis said that if he or any of the trustees did that to her, we would have a legal opinion from Beth Tischler before we got home.

Mr. Willis would like to know her intent.

Mr. Lotycz seen Mr. Willis's response and he does not have a problem with it.

Mr. Overmyer asked if the property owners need a permit. Mr. Barney stated that if they are leasing/renting they would but if they are just staying there, there is nothing wrong with that.

Mr. Willis requested the recording from tonight's meeting.

Mr. Lotycz wondered if the bill to the city of Fremont for ½ of the JEDD costs was done and if we received anything yet. Mr. Lotycz would like to know a total cost.

Mr. Lotycz contacted Linda from Poggemeyer about getting the park plans started again

Mr. Lotycz asked Mr. Saionz if he had straightened the Stone's headstone. Mr. Saionz stated he did do this.

Mr. Lotycz is working with Mr. Barney to see what needs to be done by April 30, 2022. He has talked to other townships and their Fiscal Officers are doing it. Trustees do not have any projects to be funded yet but they are going to be using those funds for a partial truck and/or the park.

Mr. Lotycz listened to some of the webinar. He doesn't have the email, login or password. They did see a Resolution from OTARMA but Mr. Barney hasn't seen anywhere that you have to do it. Worst case scenario, Trustees will have to have a special meeting to approve the Resolution.

Mr. Barney will get in contact with Ms. Zienta to see what has been done and either he or Ms. Zienta will let the Trustees know.

Mr. Jim Barney provided the updated contract with Trebel and explained the changes. Trustees will discuss at the next regular meeting.

Trustees discussed the township internet and WIFI. The internet is working again at the township hall. Mr. Overmyer noted he has 5G Mesh at his residence and it has been down since December.

Regarding the separate line at the Fire Station - Mr. Schneider stated no one is at the office anymore and they do not need the fax line anymore.

Mr. Gilbert Overmyer made motion to switch internet, WIFI and telephone service over to Spectrum with just one phone line - 4169-334-3810. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Overmyer spoke with Ms. Katherine Lopez regarding the junk and cars in her yard at the corner of CR 128 and CR 73. She has removed most of it and is working on the remainder.

Mr. Overmyer talked with Mr. Jim Karr regarding the junk in his yard on CR 128. Mr. Karr started cleaning it up last year and the rain is giving him problems. He is currently working on his lawn mower.

Mr. Lotycz stated Regional Planning and the County Prosecutor are working on county-wide code of appearance/cleanliness/disrepair rules that would be controlled by the zoning departments.

Mr. Lotycz asked Mr. Barney if Ottawa County has anything like this to be able to get properties cleaned up. Mr. Barney is uncertain and will make some phone calls.

Mr. Mike Willis wanted to reiterate they are not for residential code.

Mr. Lotycz asked Zoning Board Secretary Kay Saionz if she has the zoning board minutes done yet. Ms. Saionz did not have any time last week to do them. Mr. Lotycz asked her to have them done by the next Trustee meeting.

At the last meeting, Mr. Saionz stated he did not retain a copy of driveway/culvert permits he has approved. Ms. Cyndi Zienta made copies of them and provided to Mr. Saionz and asked that in the future to make a copy for his records before submitting.

At the last meeting, Trustees discussed allowing bigger headstones. Ms. Zienta provided a copy of the current Cemetery Rules for Trustees to review and update as needed.

Mr. Mike Willis stated he looked at the rules before the meeting. He was by himself and doesn't think he broke any Sunshine Laws.

Mr. Willis touched on a few things in the rules and would like to have Cemetery Sexton Jim Ellis offer his input on any rule updates. Trustees will review and invite Mr. Ellis to a meeting.

Mr. Lotycz discussed the recently purchased property around Four Mile House Cemetery. He suggested extending the cemetery north behind the houses on CR 128. Mr. Willis was not in favor of that due to it being in close proximity to the neighbors

Trustees discussed pouring single foundations and different options. Mr. Overmyer would like to talk to someone about laying out the new cemetery so the township does not go in the hole doing it. He did talk with a few engineers at the Township Convention and they were not interested. Mr. Willis stated that Mr. Jim Ellis was going to look in to that.

Ms. Zienta provided the OTARMA Summary of Coverages for 2022-2023 for review and approval. Mr. Willis thought this was approved at the last meeting. They approved the OTARMA Coverage and Intergovernmental Contract at the previous meeting.


Ms. Zienta provided a copy of the 5-year road plan to the County Auditor. Mr. Willis hopes she made the changes they wanted.

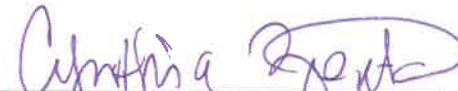
Mr. Willis understands that Ms. Zienta has made it clear that she is only required to attend one meeting every quarter. When the Trustees are not in attendance to a meeting they are marked absent. The minutes do not reflect when she is absent. She has been absent more than she has been present lately and he feels it would be nice if she was present to answer questions.

Mr. Mike Willis made motion to reflect in the minutes when the Fiscal Officer is present. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.


Mr. Overmyer reviewed the OTARMA Summary of Coverages, approved and dated it.

At 7:41 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.

  
\_\_\_\_\_  
Mr. Paul Lotycz, Trustee

  
\_\_\_\_\_  
Ms. Cynthia Zienta, Fiscal Officer

  
\_\_\_\_\_  
Mr. Mike Willis, Trustee

  
\_\_\_\_\_  
Mr. Gilbert Overmyer, Chairman