

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of November 1, 2022

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was not present.

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	10-19-2022-2022 through 11-1-2022	Year to Date
Revenue	23,330.74	1,218,767.92
Expenditures	34,765.50	837,045.43

Trustees reviewed Management Reports.

Mr. Brian Woods provided the following report:

- Issued the following permits:
  - 545 Crestwood – building permit
  - 649 CR 89 – building permit
  - 531 Delmar Lane – building permit
  - 1699 Dickinson Street – sign permit
  - 538 White Road - fence
- The Land Bank took custody of the property on Port Clinton Road. The building will be removed soon.
- Stated the Zoning Resolution needs a lot of changes.
- The owner of the property off Port Clinton Road wants to apply for a variance to run a Bed and Breakfast. Mr. Woods gave him the information and advised him not to do it because there was so much opposition, it would be a waste of money.
- Is short on forms and doesn't know where to get more printed.
- Needs to get with Ms. Cyndi Zienta on the next permit number.

Mr. Gilbert Overmyer asked Mr. Woods about the building permit for Mr. Ed Artz. Mr. Woods thought it was expired or close. Mr. Overmyer explained Mr. Jim Barney is checking on nuisance complaint procedures.

Mr. Brent Saionz provided the following report:

- Finished the culvert on TR 97. Starting to settle and will need more stone. Mr. Mike Willis asked about getting in patched before winter. M&B Asphalt is in the area this week and they will be shutting down at the end of this week.
- East side roadside mowing is almost done
- Started picking up leaves on Thursday.
- Obtaining a quote to service the generator from Mr. Mike Henry. Mr. Henry asked about any Fire Codes. Mr. Dean Schneider does not know of any Fire Codes related to that.
- The diesel fuel tank is out of fuel for the third time. He called today and ordered more.
- Mr. Overmyer asked about the overhead heaters. Mr. Saionz has not obtained quotes as all three heaters are working now.
- Trustees asked if he has ordered salt yet. Mr. Saionz wants to get rid of what is left before getting any more. He is not worried about it.

Mr. Dean Schneider provided the following report:

- October 2022 runs – 14.
- Davis Besse training will be in April/May 2023 at Ross High School.
- Scheduled Bio-Care physicals for November.
- Atlantic Emergency Solutions performed pump testing on Unit's #2 & 8. They both failed. Atlantic provided quotes to rebuild the pumps. Each quote is for \$1,534.50.

Mr. Paul Lotycz made motion to fix the pumps. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - yes.

- Obtaining quotes to hire someone to clean the fire station and the township hall.
- Update on the hotels. The Hampton Inn has 4 water heaters. Three were emitting straight gas and CO. The gas company red tagged them. The Hampton is not renting anymore rooms. The Inspector will issue citations and levy fines to the hotel owner.
- Spaghetti Dinner was a success. Served 230-240 dinners.
- Received 501(C)(3) Charitable Registration. The department has to have an audit done. He talked with Ms. Jodi Baker and she said it could cost up to \$10,000 to have it done. She will talk to other agencies to see what they do. Mr. Schneider doesn't know if they can do an internal audit. Mr. Schneider will talk to Lindsey and Ballville Fire Departments on what they do
- The 501(C)(3) paperwork is dated August 2022 and states contributions to be counted/recorded will go back to December 2021.
- Have not heard from DR Ebel and Truck and Van Land on the equipment.
- Waiting for the truck cap to be installed before finalizing the lettering.

Trustees received a quote from DGL Consulting Engineers. The quote is for performing a Topographic Survey and Boundary/Split Survey on the property around Four Mile House Cemetery.

Mr. Mike Willis made motion to hire DGL Consulting Engineers to perform a Topographic Survey and Boundary/Split Survey on the property around Four Mile House Cemetery for

\$8,850.00. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Willis testified in court today for Mr. and Mrs. Mark and Lisa Foos. They are trying to stop Mr. Dave Boyer from proceeding with what he is doing.

Trustees received an email from Ms. Alicia Rodenhauser. She would like to know who is responsible for sidewalk repair on Stone Street. Mr. Lotycz will respond.

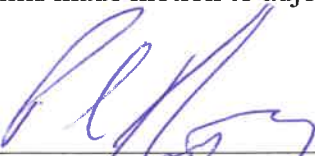
Mr. Lotycz received a check from Wagner Farms on the land rent for 2022.

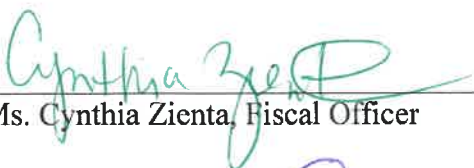
Mr. Overmyer emailed Lewis Land Professionals to let them know they found a surveyor.

Mr. Mike Willis made motion to provide a letter of support to Sandusky County Economic Development for Fremont IOM Properties LTD/Motion Controls Robotics, Inc. application for 75% 10-year Enterprise Zone Tax Abatement. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Lotycz – yes, Mr. Willis – yes.


Mr. Willis called the Health Department about the Artz property and he has not heard back from them.

At 6:52 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.

  
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Mr. Paul Lotycz, Trustee

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

  
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Mr. Gilbert Overmyer, Chairman