

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of October 4, 2022

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was not present.

Mr. Willis had the following changes to the 10-4-2022 minutes:

- Remove Mr. Ellis Statement. Mr. Willis could not recall if Mr. Troy Thatcher stated this but Mr. Ellis was not present at the meeting.
- Under Mr. Saionz – change the word completed to discussed for culvert on TR 97, change dwall to double wall and Thomas Drive culvert to catch basin
- Change cargo glide to cargo slide.

Mr. Mike Willis made motion to accept the minutes as corrected. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Trustees have questions on the Adkins billing and request clarification.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	9-21-2022-2022 through 10-4-2022	Year to Date
Revenue	20,753.92	1,195,437.18
Expenditures	24,024.00	802,279.93

Trustees reviewed Management Reports.

Zoning Inspector Brian Woods provided the following report to the Trustees regarding the complaint on Mr. Brent and Kay Saionz.

- The Sandusky County Health Department issued a complaint to Mr. Saionz to remove the trash from the vehicles. They gave him 2 weeks to comply. Mr. Woods talked with Ms. Nina Johannsen of the Health Department today and nothing has happened yet. She will keep in contact with Mr. Woods.
- Provided information on new outdoor burners he found on the internet. New stoves only have a 3 feet stack.
- Downloaded an aerial view off of the internet and determined the distance between the stove and the Miller’s is 312’ therefore it exceeds 300 feet.
- Subsection C states “if there is a residence within 300 feet of the wood fired furnace which is not on the same property, then the outdoor wood furnace shall have an attached

permanent stack extending higher than the roof line of the structures not being serviced. Since the location is over 300 feet, this does not apply.

- The only thing that would apply to Mr. and Mrs. Saionz is Section 8 – Existing Nonconforming Outdoor Wood Fired Furnaces. If the stove was in prior to the Ordinance being changed, which Mr. Woods believes it was, this provision would not apply to Mr. and Mrs. Saionz either.
- Mr. Woods doesn't know what is being burned in there but all he can say is what he saw and smelled. He did not smell any trash being burned and there was wood all over the place.
- Received the report from Sandusky Township Fire Department and it states there was only wood burning odor and no trash being burned at the time.
- In conclusion, it doesn't matter if he falls in the new ordinance guidelines or the old guidelines, Mr. Saionz is not in violation.

Mr. Paul Lotycz thought the ordinance was changed in 2004. Mr. Woods stated the stove was installed in 2000.

Mr. Gilbert Overmyer asked about the status of house demolitions. Mr. Woods emailed the Director about what was happening. The response he received – 88 counties applied and whenever they get to us, they get to us. The Land Bank has moved forward with several properties. As far as the nuisance properties, the Fire Departments, Townships and City of Fremont are all on the line because they issued nuisance notices. If they do not get torn down, the township and city are liable so the Land Bank is trying to get everything under the nuisances covered.

Mr. Dean Schneider provided the following report:

- September 2022 emergency calls – 9
- All reports have been uploaded and sent to the State.
- Seems like township roads 17, 138 and 122 are a hot bed for motor vehicle crashes.
- Discussed issues with connecting to TR 18 and what they are doing to resolve that.
- Ladder testing is complete.
- Hose testing will be done on October 12, 2022.
- First Responder truck stuff has been ordered. Talked with Clay Keim on graphics. Mr. Lotycz requested he forward the graphics to him for review.
- Received a call from Mr. Ken Berlin. He is a State Inspector that deals with nursing homes and hotel/motels. Mr. Berlin advised Mr. Schneider when they inspected the Hampton Inn, they walked in to the mechanical room and their personal carbon monoxide testers went off. The carbon monoxide detector located in that room was not functioning. The State Inspector believes one of the four water heaters is malfunctioning causing the carbon monoxide. The Hampton Inn is not allowed to rent any rooms above or adjoining mechanical room until it is resolved.
- Sandusky County Building Inspector vacated the Quality Inn. They are not allowed to lease or rent any rooms until all of their permits are current and the work that was done is approved and finalized. When the remodeling was at the Quality Inn, they tore out all the smoke detectors and replaced with new ones. They were not tested or approved so the Sandusky County Building Inspector issued a violation.
- The Holiday Inn Express is having issues with their sprinklers. This is being worked on.

- Completed training last night.
- In his 2022 Budget, Mr. Schneider included a key fob system for the station for \$4,000. He would like to remove that and replace it with a fire manifold device for unit #8. The device costs around \$5,000.

Mr. Paul Lotycz made motion to purchase the fire manifold device. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Lotycz – yes, Mr. Willis – yes.

The Sandusky County Communities Foundation Corporation approved Sandusky Township's grant application and awarded \$5,307.00 for the purchase of rescue boat equipment. One of the requirements is someone from the township as to attend a formal presentation on October 19, 2022. Two photos representing the organization and the logo needs to be provided to them by October 7th.

Trustees and Mr. Schneider discussed boat safety and where the department can enter the river in cases of emergency. Will meet with Mr. Jon Horn to view his property on the river.

Mr. Brent Saionz provided the following report:

- A headwall is being made for TR 97.
- Started working on the foundation on TR 59.
- Will start mowing next week.

Mr. Gilbert Overmyer reviewed the TR 59 building specifications and costs. The Board discussed door opening placements. The building will cost around \$20,000. Trustees will use it for cold storage.

Mr. Willis asked Mr. Saionz if he was going to cut around and square up the catch basin on Thomas Drive or will M& B Asphalt do it. Mr. Saionz thought M&B would do that. Mr. Willis is concerned they will just go in and mill it and not cut it correctly. Mr. Willis asked Mr. Saionz to do it.

Mr. Lotycz asked Mr. Saionz if he has garbage in his vehicles. Mr. Saionz stated his wife collects glass wear and they are in bags. It is not garbage. Mr. Lotycz asked if he had somewhere to store it and Mr. Saionz says he does.

The lining of the storm pipe on Riverside Drive should be happening tomorrow followed by the paving.

Ms. Cyndi Zienta informed the Board she sent the letter regarding attorney fees to Mr. Paul Grahl along with the supporting documents on 9-21-2022. Mr. Grahl requested additional information and that was also provided to him on 9-21-2022.

Mr. Dave Frederick contacted Mr. Lotycz about the price of ground markers if they put them in. Will forward question to Mr. Jim Ellis.

Mr. Frederick charges the people for foundations and then forwards to the township. He would like to be invoiced for these.

Sandusky County Economic Director Beth Hannam took Mr. Lotycz out to lunch last week. Ballville Township is back in with the EDC and Ms. Hannam would like Sandusky Township to be a Silver Investor to EDC. This amounts to \$2,500/year for five years. It would benefit the township greatly. She is willing to come to a meeting and explain what they can do for the township.

Mr. Dave Riegel, 816 Lime Street, would like to put stone along the side of the street to create a parking spot. Mr. Lotycz stated there is nothing in the zoning that prevents this.

Mr. Lotycz asked if anymore roads were being paved this year. Mr. Saionz stated only TR 122 and Thomas Drive will be done this year. County Engineer Carlos Baez did not have time to get it done this year.

Mr. Paul Lotycz made motion to approve the sidewalk replacement application from Mr. Jan Zaleski, 544 Lime Street, for \$652.50. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Overmyer emailed Monument Engineering Group on 9-17-2022. They were to have a proposal and quote to him by the end of the day. Mr. Overmyer has not received anything yet. He did find a company in the township magazine that does cemetery design and planning. Mr. Overmyer contacted Lewis Land Professionals about laying out the cemetery.

Mr. Overmyer received a call from Mr. Dave Wagner. He sent a check to Ms. Zienta in March and it has not cleared the bank yet.


Trustees did not receive the last meetings minutes before the meeting and had to read them when they arrived. Mr. Willis would like to receive them through email before the meeting.

The Kin Hunters would like to use the township hall and Ms. Lisa Hasselbach stated she has called Ms. Zienta and not received a call back.

At 7:20 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.



Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman