

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of January 3, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was not present.

Trustees held reorganization.

Mr. Paul Lotycz nominated Mr. Mike Willis for President. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Mike Willis nominated Mr. Paul Lotycz for vice-president. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Mike Willis moved to adopt the following Resolution: To hold the regular Township meetings on the 1st and 3rd Tuesday of every month at 6:00 p.m. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to pay \$75.00 (\$25.00 raise) per meeting for the Zoning Appeals Board members with the Secretary receiving \$100.00 (25.00 raise) per meeting. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Mike Willis motion to pay \$75.00 (\$25.00 raise) per meeting for the Zoning Board members with the Secretary receiving \$100.00 (\$25.00 raise) per meeting. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz – yes.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees for the year 2023:

- Brent Saionz, Road Superintendent - \$27.00/hour (\$1.00 raise)
- Chad Bender, Assistant Road Superintendent - \$26.00/hour (\$1.00 raise)
- Part-Time Road Crew (Snow Removal) - \$16.00/hour (\$1.00 raise)

Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to re-appoint Mr. Troy Thatcher as cemetery sexton at a rate of \$14.00/hour (\$1.00 raise). Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz – yes, Mr. Overmyer yes, Mr. Willis – yes.

Mr. Mike Willis made motion to raise the part-time labor rate to \$16.00 (\$2.00 raise). Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz – yes.

Mr. Mike Willis made motion to reappoint Mr. Dean Schneider as Fire Chief at a rate of \$800.00/month (\$50.00 raise). Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz – yes.

Mr. Mike Willis made motion to reappoint Mr. Tom Willis as Assistant Fire Chief at a rate of \$500.00/month (\$50.00 raise). Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz – yes.

Mr. Paul Lotycz made motion to appoint Mr. Gilbert Overmyer and Mr. Mike Willis to the Records Management Committee. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to appoint Mr. Gilbert Overmyer and Mr. Paul Lotycz to the audit committee. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Trustees moved into regular session.

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	12-21-2022 through 1-3-2023	Year to Date
Revenue	19,210.13	0.00
Expenditures	59,319.50	15,042.72

Mr. Brian Woods attended meeting. Mr. Woods provided an update on what is happening with the Sandusky County Land Bank.

Mr. Brent Saionz provided the following report:

- Working on updating the equipment
- The Freightliner is out for repairs

Mr. Dean Schneider provided the following report:

- Fire Runs for December 2022 – 9
- Total calls for 2022 – 119
- Discussed the accident that happened on the Turnpike in December

Mr. Schneider received an email from the Federal Communications Commission regarding construction/coverage deadline notice of license termination pending status.

Mr. Schneider emailed Mike from Futronics. Not sure what it is about but Mike from Futronics will work on taking care of it.

Mr. Schneider stated the Fiscal Officer's name is on the letter. Mr. Mike Willis thought they had it setup with Futronics to take care of this.

Trustees discussed the Sandusky County Township Association Banquet coming up. Mr. Lotycz will make the reservations.

Mr. Schneider informed Mr. Chad Bender that his wife Brittany will need to submit an invoice in order to be paid for cleaning the fire department and township hall.

Trustees discussed the request from ODOT for the Bike Route signs.

Mr. Gilbert Overmyer made motion to allow Ohio Department of Transportation to furnish and install signs on the Bike Route in Sandusky Township. Sandusky Township agrees to maintain the signs. Mr. Mike Willis seconded motion. Vote as follows: Mr. Willis – yes, Mr. Overmyer – yes, Mr. Lotycz – yes.

Trustees received an email from Mr. Aaron Willis, Cyber Risk Services Advisor for OTARMA. He would like to set up an IT visit with the township. Trustees will contact him to set up a time for the meeting.

Mr. Willis talked about the big hole at the end of Walter Avenue. Mr. Willis would like Mr. Saionz to fill it in and then have it paved.

Trustees received information from OSS Solid Waste regarding a site grant of up to \$4,000 they are offering to the township for improvements to the recycling area at the township hall. Trustees discussed and will not apply for the grant.

Mr. Paul Lotycz provided a letter Sandusky County Prosecuting Attorney Beth Tischler prepared to the City of Fremont regarding an Addendum to Annexation Agreement for 412 Industrial Park. After reviewing, Trustees would like to raise the value of the per acre from \$15,000 to \$20,000.

Mr. Mike Willis made motion to change the base value per acre be \$20,000 at the 412 Industrial Park. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Lotycz – yes, Mr. Willis – yes.

Mr. Overmyer received a quote for the 24' x 60' building for the Cemetery property. Total cost is \$18,330.00. Mr. Overmyer will obtain a quote so a purchase order can be made.


The Farm Bureau is hosting a ZOOM meeting on January 11, 2023, regarding Solar Fields. In person attendance will be at Woodville Township Fire Station at 7:00 p.m. Trustees will try to attend.

At 7:05 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.


Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman