

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of January 17, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was not present

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - absent.

Ms. Cyndi Zienta reported the following Revenue and Expenditures:

	1-4-2023 through 1-17-2023	Year to Date
Revenue	2,116.58	2,116.58
Expenditures	33,121.43	33,121.43

Mr. Dean Schneider provided the following information regarding the letter received on 1-4-2023 from the FCC regarding the radio license construction/coverage deadline. He contacted Mike from Futronics and he said he could not do anything because he did not have access to the township Federal ID number and the password. Somehow, he was locked out of the account. Mr. Schneider then called ATCO APC in Florida and talked with Judy. She would be able to take care of it for \$150.00. As he was on the phone with her, she looked up the account and stated the paperwork was taken care of on 1-5-2023 and was signed electronically by Cynthia Zienta. Mr. Schneider assumed Mike from Futronics received some assistance and had it completed.

Mr. Mike Willis asked why this fell through the cracks.

Mr. Schneider is not sure by when he talked with Judy at ATCO APC she said the FCC emails were going to Dean Schneider at firechief@sanduskytownship.com and Mike at Futronics. She stated Cynthia Zienta was Not getting any emails as her information is not in the system. Mr. Schneider had received a few emails in the past regarding the license.

Mr. Schneider called Mike at Futronics and he said he got it taken care of and signed Cyndi's name electronically.

Mikes from Futronics advise is to setup an email account so all expiration come to that email instead of the fire chief or himself and have more people with access to it.

Mr. Schneider stated the radio license comes due every 10 years. But this wasn't a renewal and he is not sure what it was.

Mr. Willis knows Cyndi has sanduskytownship@gmail.com and the bills are sent there. They could set it up to go there.

Judy from ATCO stated the FCC account can only have two contacts. To add Ms. Zienta, one contact would need to be removed. The township will need to discuss this with Futronics.

Mr. Schneider returned three oxygen cylinders to O.E. Meyer that the department does not use anymore. O.E. Meyer stated the township has been charged monthly for the cylinders. They will stop billing rent on the cylinders. Trustees stated they did not know they were signing a check for that.

The Fire Department Truck Committee met recently. Updated costs were received. The difference between stainless steel and aluminum is around \$15,000.

Sutphen price for aluminum is \$780,000 with a three-year build time.

4 Guys price for stainless steel is \$860,000 with a two- and one-half year build time.

Sutphen called Mr. Schneider and stated in the future, they will be limited to how many trucks they can sell. Mr. Schneider discussed the differences between the two companies.

Mr. Willis wants a set number for the truck. The township may have to finance a portion of it.

Mr. Brent Saionz provided the following report:

- Received the estimate from the County Engineer on road resurfacing. Talked to him about adding this year's roads from the road plan. The engineer will provide estimates on that.
- Working on equipment maintenance.
- Ditch mowers washed, waxed and cleaned up.
- Used about 100-ton salt last week. Have enough for maybe 3 events.
- The backhoe is in for repairs
- Tom's truck is in for a recall repair.

Mr. Overmyer provided an update on the solar energy meeting he and Mr. Saionz attended. The solar field companies are exempt from federal and state regulations from 5 to 49.5 megahertz. Five hundred acres equals 49.5 megahertz. The solar companies are looking for larger property that is near a substation. The township property is only 30 acres.

Mr. Willis stated they will go back to separating the property and selling it off.

Mr. Willis received some dates from Aaron Willis of OTARMA on an IT visit. Mr. Willis will email it to Mr. Overmyer and Ms. Zienta to work out a meeting.

Trustees received an email from Ms. Peggy Courtney, Sandusky county Visitors bureau. She is requesting the township begin funding the Convention Bureau again. Mr. Willis would like to wait until all three trustees are present to discuss.

Mr. Overmyer provided updated information to the company in Canada regarding the fabric building. They will be invoicing the township at the township hall address.

Mr. Overmyer completed the agreement with the State of Ohio, Department of Transportation to maintain signs they will install on the Bike Trail.

Mr. Mike Willis made motion to donate \$150.00 to the National Rifle Association in Memory of Mr. Richard Saionz. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - absent.

Mr. Overmyer received an email from Columbia Gas. They want to cross bore underneath 5st and want to know if they need a permit. Mr. Saionz said they did not need a permit.

Trustees received the Agricultural Valuation from the Sandusky County Auditor. Mr. Overmyer will complete application and return.

The Sandusky County Engineer requested the following:

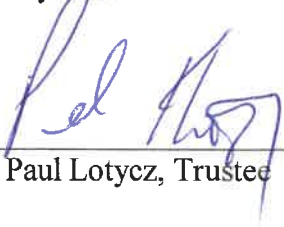
- 2022 Township Highway System Road Certification – trustees need to sign and return.
- 2022 Township Road Program form – to list improvements made to township roads during 2022.
- Culvert Data Forms – to report culvert replacements or extensions during 2022.

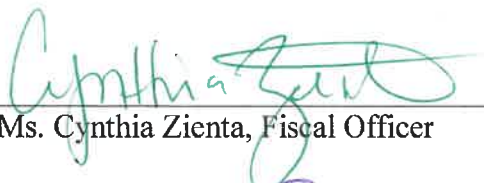
Trustees signed the Township Highway System Road Certification and provided the forms to Mr. Saionz to complete.

The Sandusky Township audit will begin soon. Ms. Anne Spicer requests the Board President email her and let her know if they are aware of any potential fraud risks. Mr. Mike Willis is not aware of any fraud and will email Ms. Spicer.

Mr. Jim Barney discussed the Ed Artz property. The lien report was received in December. There are numerous liens on the property and they are behind in taxes. Mr. Barney did write them a letter regarding the clean-up. Trustees may stop and talk with him.

At 7:04 p.m. with there being no further Business to come before the Board of Trustees, Mr. Overmyer made motion to adjourn seconded by Mr. Willis.

  
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Mr. Paul Lotycz, Trustee

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Chairman

  
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Mr. Gilbert Overmyer, Trustee