

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of February 2, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	1-20-2021 through 2-2-2021	Year to Date
Revenue	15,601.49	23,669.27
Expenditures	39,803.57	132,813.06

Trustees reviewed Management Reports.

Mr. Christopher Jacob, 1470 CR 59, attended meeting. Mr. Jacob would like to install a culvert tile at the end of his driveway. After reviewing, Road Superintendent Brent Saionz approved the application.

Zoning Inspector Don Bixler provided the following report for January 2021:

- Received 21 phone calls
- Mailed 6 zoning applications
- Approved 5 zoning applications
- Approved 1 variance - Cantrell garage on Gilbert Drive
- Mailed 3 violations.
  - Gregg Urban, Riverbend Parkway - shed and poultry
  - Tylor Franks, Sand Road - deck (received response)
  - John Kinkaid, CR 73 - accessory structure - No Response - Will have legal counsel send a letter to Mr. Kinkaid
- Attended Zoning Board meeting
- Attended Zoning Board of Appeals meeting

Mr. Bixler sent a violation notice to Gregg Urban, 1914 Riverbend Parkway for a shed that was installed without a permit and he has a duck and a goose roaming the neighborhood. Township Zoning prohibits poultry on property less than five acres. Mr. Bixler received a call from Mr. Urban's daughter, Morgan. She stated the goose and the duck are her emotional support animals and she has a doctor's excuse for it. Mr. Bixler instructed her to attend the next meeting and he has contacted the County Prosecutor's office to offer guidance on this matter.

Mr. Bixler received a request for information from Ms. Kelli Schulz regarding property located at 1811 Bark Lane Road. They would like to purchase the property and grow organic vegetables and fruit and have animals and pastures. Mr. Bixler is working with Regional Planning Director John Willey to provide answers.

Mr. Bixler requested the County Engineer mark the township right-of-way at 1500 Laurel Street. Mr. Bixler, Mr. Lotycz and Mr. Overmyer looked at the area. The Mittens have definitely built in the road right-of-way and the alley. Mr. Dean Silva, engineer's office believes the one building may have been built before zoning was enacted, but the addition is newer. He may have aerial photos from 1964. Mr. Bixler will return the application to Mr. Mitten for completion as it was submitted with No information.

Fire Chief Dean Schneider provided the following report for January 2021:

- January 2021 EMS runs - 24 (no transports - 7)
- January 2021 fire calls - 7
- Unit 8 has shifting problems. Fire Safety Services has been unable to repair. Looking elsewhere for repairs
- Ordered replacement hose - will take at least six months to receive due to COVID
- Ordered ten pagers from Futronics and Turn Out Gear
- Fire Department Members would like to resume training and meetings. Have potential members waiting to be voted on the department. CPR training recertification will need to be done soon.
- Will have an Officer's meeting this week to discuss training and meetings

A few days ago, Fire Chief Schneider became aware Unit 4 was missing from the Fire Station. Upon investigating, he learned Fire Department employee Chris Michael had taken the truck to Bobby's to have the speedometer repaired. The truck was left overnight with all the equipment left inside. Mr. Michael did not contact the Chief letting him know the truck was gone. Mr. Schneider talked with Mr. Michael the next day relaying his concerns with what he did. Mr. Michael understood and apologized. The truck was picked up that day and returned.

Ms. Cyndi Zienta requested the status of the Vanguard EMT Testing reimbursement from Mr. Braden Ward for withdrawing from the EMT Class. Mr. Schneider will talk with Mr. Ward.

Mr. Schneider will complete the Volunteer Firefighters' Dependents Fund Certificate of Annual Election of Board Members and return to Ms. Zienta

Road Superintendent Brent Saionz provided the following report:

- Brush removal along the turnpike is close to being completed
- Have been plowing snow since Sunday
- Provided a quote from Streaker for a 40" cemetery bucket for \$1,665.00

After reviewing, Mr. Gilbert Overmyer made motion to purchase a 40" Bellhole cemetery bucket for \$1,665.00. Mr. Mike Willis seconded motion. Vote as follows: Mr. Willis - yes, Mr. Overmyer - yes, Mr. Lotycz - yes.

Trustees asked Mr. Saionz to use a little more salt on the roads during hazardous conditions. Mr. Saionz explained that putting salt down during this last storm would not have helped much. Trustees stated they have been receiving complaints all season on no salt being applied, not just this last storm. Mr. Saionz informed them he will use it when he sees fit to use it.

Ms. Cyndi Zienta asked about the status of the Thorworks equipment rental billing. Mr. Saionz received and email from Thorworks stating they will re-issue the invoice with a \$3,500 credit. Mr. Saionz then provided a copy of the email to Ms. Zienta.

Ms. Zienta provided information from Bound Tree on a medical device recall. Mr. Schneider will forward to Mr. Michael.

The Board received the resignation of Robert Ritzman from the Sewer Board. Mr. Ritzman has moved out of the township area.

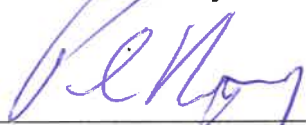
Trustees received two letters of interest to serve on the Sewer Board. Mr. Gilbert Overmyer will call both to discuss the appointment.

Mr. Mike Willis made motion to approve the 2021 Annual Appropriations. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Willis - yes, Mr. Overmyer - yes, Mr. Lotycz - yes.

Mr. Overmyer added his wife to the township insurance as of 1-1-2021 and did not inform the Fiscal Officer. This caused a shortfall with payroll deduction for the 5% portion that is deducted - due to Mr. Overmyer contributing to Deferred Compensation. Mr. Overmyer will need to correct/adjust it through the deferred compensation program.

Ms. Zienta asked if there are any changes to the health insurance in the future; please let her know right away to avoid any issues.

At 7:25 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.

  
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Mr. Paul Lotycz, Chairman

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

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Mr. Gilbert Overmyer, Trustee