

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of January 5, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present

Mr. Mike Willis

Mr. Gilbert Overmyer

Trustees held reorganization.

Mr. Mike Willis nominated Mr. Paul Lotycz for President. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer nominated Mr. Mike Willis for vice-president. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer moved to adopt the following Resolution: To hold the regular Township meetings on the 1st and 3rd Tuesday of every month at 6:00 p.m. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion to pay \$50.00 per meeting for the Zoning Appeals Board members with the Secretary receiving \$75.00 per meeting. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer motion to pay \$50.00 per meeting for the Zoning Board members with the Secretary receiving \$75.00 per meeting. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion that the following re-appointments and rates be established for the following employees, for the year 2021:

- Dean Schneider, Fire Chief - \$750.00/month
- Tom Willis, Assistant Fire Chief - \$450.00/month
- Don Bixler, Zoning Inspector - \$600.00/month
- EMS runs - \$50.00/run and to pay squad members assigned to on-duty squad \$50.00 per twenty-four hour shift on Saturdays and Sundays in the event that no squad calls are dispatched throughout that twenty-four hour period. The stipend will be forfeited in the event that those squad members are dispatch and respond to a call in that same twenty-four hour period. In the event of a call, the established current pay of \$50.00 per run will be paid to the squad members on call. Squad members who obtain coverage for all or part of their twenty-four hour shift will contact the Assistant Chief and the stipend will be divided and recorded so that the \$50.00 can be paid accordingly. This division of pay will be at the discretion of the members of the Sandusky Township EMS. The stipend is not to exceed \$50.00 per twenty-four hour shift per person. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - absent, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees for the year 2021 with a 3% raise given to all full-time employees:

- Brent Saionz, Road Superintendent - \$22.66/hour
- Lucas Preston-Colvin, Asst. Road Superintendent - \$13.39/hour
- Larry Rathfelder, Part-Time Road Crew (Snow Removal) - \$15.00/hour
- Jim Ellis, Cemetery Sexton - \$12.62/hour

- Christian Michael, Fire Department Maintenance - \$13.79/hour.
 - Part-time labor at \$12.36 per hour.
- Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion to appoint Mr. Paul Lotycz and Ms. Zienta to the Records Management Committee. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to appoint Mr. Gilbert Overmyer and Ms. Cyndi Zienta to the audit committee. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to allow the Fiscal Officer to make Temporary Appropriations for 2021. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Trustees moved into regular session.

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ms. Zienta reported the following Revenue and Expenditures:

Trustees reviewed Management Reports.

Zoning Inspector Don Bixler provided the following report for December 2020:

- Received 10 phone calls
- Mailed 6 zoning applications
- Approved 1 zoning application
- Mailed 4 violation notices (Mitten, Laurel St - shed addition, Kinkaid, CR 73 - accessory structure, Mosser Construction, Birchard Ave - large pole barn, Franks, Sand Street - 2 decks)
- Mailed 1 variance application
- Received 1 variance application
- No Board meetings were held in December

Zoning Inspector Don Bixler provided a 2020 Yearly Summary (Change From Last Year)

- 219 Phone Calls (+37)
- 65 Zoning Applications Mailed (+10)
- 49 Applications Approved (-2)
- 12 Applications Denied (+10)
- 17 Violation Notices Mailed (-12)
- \$9,560.00 Total Receipts (+\$2,055.00)

Road Superintendent Brent Saionz provided the following report:

- Snowplowing - keeping the roads clear
- Working on cutting brush back and clearing trees from ditch on Werth Road
- The new tractor will not be in until June 2021
- Monitoring the Zimmerman tile - water is flowing

- Received a call from Cyclone regarding placing the tile in the dumpster. Agreed to cut down the amount of tile being placed inside weekly. Discussed different options for refuse pickup since the hall has been closed to the public
- Found a 2012 Honda Forklift on sale for \$6,900.00. The forklift has 6900 hours.

Mr. Gilbert Overmyer made motion to purchase the Honda forklift for \$6,900.00. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer reports the Bordner property closing will be January 15, 2021.

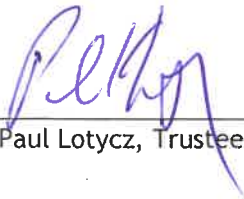
Ms. Zienta provided the following report:

- Provided a updated Hotline listing
- Provided complete inventory listing for completion
- Provided contact information to Brent Saionz and Chris Michael for Workers' Compensation
- Reported AT&T has raised the cost of each phone line by \$6/month. The new monthly cost will be approximately \$58/month for each line. The township has three lines as follows:
 1. 419-332-3810 - Trustees and Road Shop
 2. 419-355-8188 - Fire Department
 3. 419-332-1161 - Fax Line

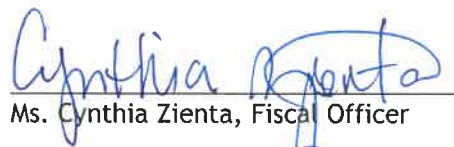
Ms. Zienta recommends Trustees consider removing the fax line as it is seldom used. Trustees will discuss with the Fire Department to make certain they do not use the fax line.

- Submitted a Cartography Error Report to Garmin regarding the Crestwood Avenue semi-truck traffic. They responded that their maps do not show access to St. Rt. 53 from Crestwood.
- Received a bill from Thorworks for machine rental for the blacktop sealing for \$7,875.00. Mr. Saionz will talk with Thorworks to lower the bill. Ms. Zienta provided copies of all bills for the blacktop sealing. Total cost of material - \$10,960.57 and the bill for machine rental - \$7,875.00.
- Med Mutual provided a 30% discount to the December premium.

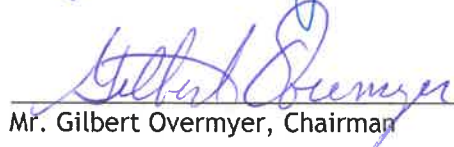
At 6:44 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.



Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Gilbert Overmyer, Chairman