

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of January 19, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Gilbert Overmyer

Mr. Gilbert Overmyer made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - absent, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	1-6-2021 through 1-19-2021	Year to Date
Revenue	8,067.78	8,067.78
Expenditures	49,551.25	93,009.49

Mr. Mark Paule attended meeting. Mr. Paule owns Integrity Permits, LLC, a hauling permit service business. He offered his services to the township to provide permits to non-conforming, oversize and/or overweight vehicles/loads on township roads. Currently, Sandusky Township does not issue any permits. His company will look at all permits, make sure all is complete, and make recommendations to the township. Mr. Paule noted that recently, a hauler called to the township to obtain a permit and were told they did not need a permit. When someone comes to the township and asks for a permit, the township needs to provide it, otherwise the township can be held liable.

Trustees will review the Service Agreement and Permit Fee Schedule and discuss at the next regular Trustee meeting.

Mr. Jim Foos, 628 Lime Street, attended meeting. Mr. Foos requests the township adopt a Noise Ordinance. His neighbor blasts his radio inside his house and car so loud that his house shakes. He has called the Sheriff and was told before they can do anything; the township needs to pass a noise ordinance.

Ms. Cyndi Zienta noted the Ohio Township Association recently had an article in the Ohio Township News magazine regarding Township Noise Resolutions. Ms. Zienta will forward information to Trustees.

Zoning Inspector Don Bixler attended meeting to discuss the Mitten property on Laurel Street. Mr. Mitten has put an addition onto his shed. The addition appears to be in the right-of-way. Mr. Mitten also has a few building in the alley located behind the property. Mr. Mitten submitted an application with no information filled out, just a signature and permit payment.

Ms. Zienta previously sent an email to the county engineer's office asking for guidance on vacating an alley. Ms. Zienta provided their information to the Board.

After much discussion, Mr. Bixler will return the permit for completion and Mr. Gilbert Overmyer will talk with the county engineer's office on vacating the alley.

Road Superintendent Brent Saionz provided the following report:

- Performing ditch mowing
- CR 224 is almost completed. Brush has been removed from both sides
- Trustees and Mr. Saionz discussed planting the tree next door before spring
- Mr. Saionz will have his first burial dig tomorrow

- Talked with Thorworks on reducing their invoice. They agreed to reduce it by \$1,600. Mr. Saionz is not satisfied and will negotiate further with them

Ms. Zienta discussed the forklift purchase and that she needs an estimate/quote from the company in order to send an IRS Form W-9. Mr. Saionz did not have a quote, as the agreement was verbal. He will obtain the paperwork.

Ms. Zienta talked with Mr. Chris Michael regarding the fax machine use. Mr. Michael stated the fire department does not use the fax machine. Mr. Paul Lotycz made motion to remove phone 419-332-1161. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - absent.

Ms. Zienta informed the Board that Mr. Ryan Ritzman has moved out of the township and thereby resigning from the Sewer Board. Two letters of interest were received for the appointment. Trustees will discuss at the next regular meeting.

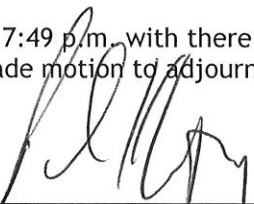
Trustees received the 2020 Township Highway System Road Certification forms from the Sandusky County Engineer's office. Certified Mileage for 2020 is 33.476. Ms. Zienta will return signed forms to County Engineer Carlos Baez.

Ms. Zienta provided a recap of the 2020 Bed tax received. Ms. Zienta noted Delux Inn does not pay the bed tax on a timely basis and has to be reminded. Ms. Zienta will send a reminder letter to the motel at the beginning of each month from now on.

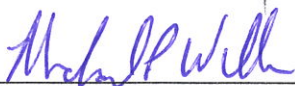
Ms. Zienta provided the Volunteer Firefighters' Dependents Fund Certificate of Annual Election of Board Members to Fire Chief Dean Schneider for completion.


Ms. Zienta explained she has received from the Office of Unemployment Insurance Operations, requests for Employee Separation Information for two township employees. These are fraudulent claims and she expects more to come as the Workers Comp system is experiencing this statewide.

At 7:49 p.m. with there being no further Business to come before the Board of Trustees, Mr. Overmyer made motion to adjourn seconded by Mr. Lotycz.

  
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Mr. Paul Lotycz, Chairman

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

  
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Mr. Gilbert Overmyer, Trustee