

**Board of Trustees of Sandusky Township  
Sandusky County, Ohio**

**Minutes of Regular Meeting of May 6, 2025**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Gilbert Overmyer, Paul Lotycz, and Kyle Amor.

Fiscal officer Alexis Brickner was present.

The minutes from the April 15, 2025 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Paul seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	April 12- May 4	YTD
Revenue	\$62,420.06	\$634,965.76
Expenditures	\$93,403.58	\$334,065.39

Paul made a motion to accept and pay the bills. Chip seconded the motion. There was no further discussion and the motion passed.

Alexis presented a Resolution Authorizing Participation in the ODOT Salt Contracts Awarded in 2025. It was decided at the April 15 meeting to bid for 300 tons of salt through ODOT.

Paul made a motion to adopt the Resolution. Chip seconded the motion. A roll call vote was taken:

Kyle Amor: Yes

Paul Lotycz: Yes

Gilbert Overmyer: Yes

The motion passed and the resolution was adopted.

Peggy Courtney with the Sandusky County Visitors Bureau attended the meeting. Ms. Courtney inquired about what the bureau could do to better support the needs of Sandusky Township. Both the board and Ms. Courtney would like to gain more cooperation from Mr. Ash Patel, owner of the Hampton and Holiday Inn hotels, to facilitate a better working relationship. Paul will work with Peggy and the Commissioners to solve this issue. Peggy discussed upcoming events in the county including the celebration of America's 250<sup>th</sup> birthday, Ohio Pirate Con on July 26 & 27, The Great Ohio Bike Adventure and Airstream International Conference.

Linda Burkett attended the meeting. Ms. Burkett advised that she and her family are interested in renovating their father's property into a retreat center with educational workshops and special events. The property is zoned B2 but taxed as residential. Brandi advised her that she would likely need a conditional use permit to get homes and cabins on the property like she is thinking. Brandi also advised that Regional Planning and the Sandusky County Building Department would likely need to be involved. Paul advised that a meeting with Linda, Brandi, and Regional Planning would be the best next step to take. The board has asked Linda to create a rough idea of how she would like to lay out the property prior to that meeting.

**Rick Hill & Peggy Dayringer** attended the meeting. Rick advised that they would like to move a shed on their property but are unable to put it where they would like due to an alley. Brandi advised of the process he would need to go through to vacate the alley and put the shed where they would like it. Rick will reach out to the County Engineers office to begin the process.

**Aaron Opelt** attended the meeting. Aaron is concerned with the potential placement of a building he would like to construct and his need for a variance. Brandi advised that due to an easement and shadow law, he would not be able to put the building where he intended. Brandi advised that if he was willing to move the building back 3 feet, he would be able to obtain a building permit immediately. Aaron agreed to moving the building; Brandi will send him the completed building permit tonight.

**Tyler and Kevin Artz** attended the meeting. The Artz brothers inquired about any updates. Paul advised that he and Chip attended the Board of Health meeting and explained the ongoing issues with the property. A drone will be flying over the property to get a better idea of what exactly is going on. Tyler also advised that he saw a baby being carried out of the residence and contacted CPS. He also advised that there is an illegal fence and pool on the property. Brandi will draft a letter regarding these issues. The board and Tyler will contact EMA, CPS, and the Health Department to stay on top of the issues.

**Roberto Cruz** attended the meeting. Mr. Cruz advised that he had questions regarding zoning issues on his property but Ms. Baez had addressed them. He was just here to observe the rest of the meeting.

**Brandi Baez**, Zoning Inspector, attended the meeting and shared the following updates:

- Would like to have the zoning regulations updated to include accessory structures under all zoning districts. There is a need for clear definitions and rules regarding the accessory structures in residential and business areas.
- Advised that she spoke with Mr. Cruz on Muskellunge Creek Road regarding the complaints that were received about his property. He will work on cleaning it up.
- Would like chicken coops/chicken regulations handled as soon as possible.
- Inquired about the status of the properties on 128 that letters had been sent to regarding zoning violations.

**Brent Saionz** with the Road Department attended the meeting and shared the following updates:

- Went out to Spieldenner Road and cleaned out tile that was plugged. Was halfway full a few hours later due to excessive brush in the tile. Brush needs cleaned out. Will contact County Ditch Maintenance.
- Will begin mowing ditches as soon as it dries up.
- Headstone cleaning project with the Longanbach family has been cancelled due to weather
- Requested a new monitor for the cameras in the back. Alexis will order a new one.

Paul inquired about a tree in the park that appears to be dead. Brent advised that is dead. Chip contacted Sullivans and they will be replacing the tree.

**Dean Schneider**, Chief of the Fire Department, attended the meeting and shared the following updates:

- 18 emergency calls for the month of April.
- iPads were put in service and are working really well.
- Pre-paint inspection of new fire truck is scheduled for May 21.
- New hose for truck is being shipped with a 5% tariff instead of 25% as it is coming from Canada.
- Raffle was held. Three winners were chosen and were pleased with their prizes.
- Bender Communications will be at the station on Friday to install template that upgrades radios.
- Need to replace 25 expired fire helmets, costing roughly \$15,000. Need 8 additional pagers costing roughly \$700 per radio.



Chip made a motion to purchase 25 helmets. Paul seconded the motion. There was no further discussion and the motion passed.

Chip made a motion to purchase 8 pagers. Kyle seconded the motion. Paul inquired about a different brand of pager. Dean advised that the Motorola brand is being used because of its compatibility with other radios. There was no further discussion and the motion passed.

Paul shared the following updates:

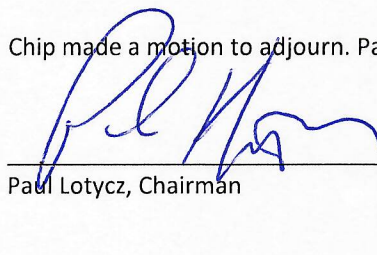
- Attended the health department meeting and spoke with the Prosecutor regarding the Artz property.
- Inquired about the status of the new website. Alexis advised that it was getting close and could potentially go live next week.
- Received complaints from residents regarding water in yards on Cherry Ridge. Will meet with those residents and the sewer board tomorrow.

Chip shared the following updates:

- Received copy of letter being sent to Duane at Miller Builders from Attorney Barney's office. Has not heard back yet.

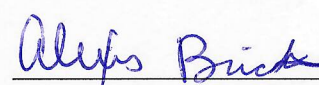
Next meeting is May 20<sup>th</sup> at 6 pm.

Chip made a motion to adjourn. Paul seconded the motion. Motion passed and the meeting adjourned at 8:10 pm.



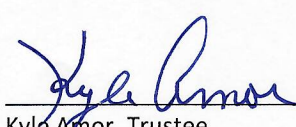
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Paul Lotycz, Chairman



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Alexis Brickner, Fiscal Officer



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Kyle Amor, Trustee

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Gilbert Overmyer, Trustee