

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of April 1, 2025

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Gilbert Overmyer, Paul Lotycz, and Kyle Amor.

Fiscal officer Alexis Brickner was in attendance.

The minutes from the March 18, 2025 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

| | March 19- March 31 | YTD |
|--------------|--------------------|--------------|
| Revenue | \$26,005.53 | \$123,359.23 |
| Expenditures | \$23,855.37 | \$205,570.28 |

Kyle made a motion to accept and pay the bills. Chip seconded the motion. There was no further discussion and the motion passed.

Michael and Diane Longanbach attended the meeting. Michael updated the board on the projects that have been completed by the Longanbach family at local cemeteries, including Binkley Cemetery. The family would now like to hire Gravestone Restoration Services by Kate and Jane for a workshop. The workshop would be held at Binkley Cemetery and volunteers would be taught how to properly clean and restore gravestones. Michael asked the board for approval to perform the workshop at Binkley cemetery and also to fund the project. The cost of the project is \$450. The normal cost for service from this company is \$50/headstone and there are over 100 headstones at Binkley Cemetery alone. The cleaning workshop would be held on May 3, 2025. Chip made a motion to supply the \$450 for the stone cleaning workshop at Binkley Cemetery. Kyle seconded the motion. There was no further discussion and the motion passed.

Tyler and Kevin Artz attended the meeting. Tyler inquired about that status of contact being made with the County Prosecutor regarding his father Ed Artz. Paul advised that the Prosecutor was out on vacation and Brandi advised that she had called her office and left a message for her but we have not heard back from her at this time. Tyler also advised that he spoke with Bethany Brown at the Health Department regarding the issues. Bethany was sending someone out to take new pictures and update the Prosecutor as well. The board and the Artz brothers will keep each other updated on progress.

Robert and Robin Roth attended the meeting. Robert wanted to express his interest in being a participant in discussions regarding Rural Water. Robert advised that Rural Water has gone through the easement on the Anstead property and pipe line is being laid. Robert also inquired about reopening Meyer Road. Paul advised that there is no intent to reopen that road due to its instability. Robin advised that it appears the Anstead's have signed an agreement with Rural Water and they are now moving forward with the project.

Brandi Baez, Zoning Inspector, attended the meeting and supplied Alexis with completed permits and payments.

Kyle shared the following updates:

- Received a letter from the Sandusky County Engineer regarding the annual road painting/markings contract. If we have any roads that we would like included we need to submit them by April 25, 2025. The board will check with the Road crew to determine if there is any need but we typically paint/stripe when the roads are repaved.
- Met with Brian Reiter of Reiter Construction and Brent regarding painting the underside of the shelter houses. Brian discovered that there is some rot and structural concerns with the buildings. Kyle advised that Brian believes most of the damage can be repaired. Brian also advised that he could box in the metal support poles and the township could update the look however they would prefer.

Paul advised that he would like to have the shelter houses repaired prior to painting them so as not to waste money on painting if they are just going to rot. The board does not believe that it is feasible to replace the buildings with new structures at this time.

Brian advised that he would use strapping and additional boards to shore up the building and provide support. The board would like to meet with Brian and discuss the scope of work they would like to complete so he can provide a quote. Brent will set up a time with Brian.

Chip shared the following updates:

- Received an email from Rural Water regarding use of the township Right of Way. Would like the board to sign off for use of that.

Paul made a motion to have the board sign the agreement and allow Rural Water to come through on the Township Right of Way. Kyle seconded the motion. There was no further discussion and the motion passed.

- Received an email from Miller Builders regarding the building at the Four Mile House Cemetery. Miller Builders has proposed to put up a 24" wood wall to correct the issue of the overhead doors being too short. The quote for this work is \$7,444; with materials costing \$2,162 and labor costing \$5,282. Miller Builders is offering to credit the township 50% of the labor cost due to the mistake. The labor would be \$2,640, bringing the total of the project fix to \$4,802. Chip advised that he does not accept this proposal. Brent advised that he would not want to utilize the solution they are proposing anyway. He and Paul advised that they would like to have the arches corrected and be fixed to match what was originally quoted. The board advised that they feel Miller Builders should complete the work free of charge as it was the building companies' error and they did not fulfill the terms of the contract that was signed between the parties. Chip will reach out to Miller Builders and advise of the Board's position. If need be, he will contact Attorney Barney regarding the breach of contract.
- Discussed the quote given by Jarrett Tree Service for cemetery tree removal. Would like to reach out to Jarrett and see if they would be willing to complete the work for \$8000.
- Discussed the quote for the barbeque shelter from Reiter Construction at \$6127. Would like to see if he is still able to complete the work for that price, if so, would like to sign the contract and move forward.

Chip made a motion to move forward with Reiter Construction to fix the barbeque building at the original quoted price of \$6127. Paul seconded the motion. There was no further discussion and the motion passed.

Brent Saionz with the Road Department attended the meeting and shared the following updates:

- Received a call from Kalida regarding the Kubota mowing tractor. There is an issue with the framework flexing. They are fabricating a piece to go on the tractor to strengthen it, as a precaution, and will be adding it free of charge.
- Everything is serviced and ready for spring.

Paul inquired about a tree in the park still holding leaves.

Chip informed Brent of the letter from the Engineers office regarding the road striping.

Alexis provided Brent with new Lowe's credit cards.

Dean Schneider, Chief of the Fire Department, attended the meeting and shared the following update:

- 12 emergency runs for the month of March
- Did not receive the Fire Marshals grant. Was hoping to utilize those funds to purchase new helmets as the current ones will be expiring this year. The cost of replacing the helmets is approximately \$12,000. Members of the fire department are working to secure other grants to help offset this cost.
- 5 inch hose that was ordered for the new truck is on hold due to tariff issues. The hose is manufactured in Canada.
- Received an inquiry from BWC regarding the effectiveness of the tools purchased with their grant money. Advised that they have only been used on one call so far but worked well. Will find out if BWC needs any other information for the grant.
- Sign was repaired and is back up and running properly
- Chicken Barbeque is tentatively scheduled for the beginning of May.
- Attended funeral service for former member, Don Bertsch
- Tools for new truck are trickling in. Waiting for date of pre-paint inspection and all tools will be taken to that appointment for mounting
- Almost all tickets are sold gun/meat raffle
- EMS will be conducting training using the Fire Department meeting room and will be landing the helicopter in the middle parking lot. Trainings will be held on April 10, 17, and 24 from 8-12.

Chip inquired about any upcoming CPR training. Dean advised that he is an instructor but just completed training with the fire department in January. He will look into upcoming trainings and let Chip know of dates.

Paul shared the following updates:

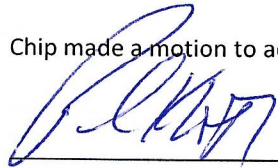
- Sandusky County Township Association Meeting is Thursday in the fire department meeting room at 6 pm.
- Contacted owner of 714 Lime Street regarding the trees. Informed him that the tree experts at Jarrett Tree Service advised against trimming the trees near his property. He was not happy with that solution and was invited to attend the meeting to discuss further.

Alexis shared the following updates:

- Will not be attending the April 15 meeting.

Next meeting is April 15th at 6 pm.

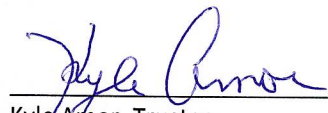
Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:15 pm.



Paul Lotycz, Chairman



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Trustee