

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of June 6, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer, and Kyle Amor.

Fiscal officer, Alexis Brickner was in attendance.

The minutes from the May 23, 2023 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	May 24- June 6	YTD
Revenue	\$5,753.03	\$549,333.29
Expenditures	\$23,098.04	\$389,224.21

Chip made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Jim Gegorski attended the meeting. Mr. Gegorski came to follow up on a resolution regarding fireworks that was to be submitted to the Sandusky County Sherriff's office by the former Fiscal Officer in September of 2022. He contacted the Sherriff's office regarding an issue and they advised that they wouldn't be responding to the incident because they did not have a copy of the resolution on file. Alexis advised that she would follow up with Cyndi Zienta regarding the resolution and get a copy to the Sherriff.

Don Bixler attended the meeting. Mr. Bixler inquired about resurfacing of the roads. He wondered if we had done any roads recently besides Thomas Drive. Paul advised him that we had resurfaced several last year and had several more on the agenda for this year. Chip advised that the road crew had a 5 year plan established for road resurfacing. Mr. Bixler also asked about what was going on with the park. He advised that the trees all look dead. Paul advised that he had inspected them and they looked like they had been sprayed. Don also questioned if they had been watered and they have not been. Brent advised that the bases of the trees were sprayed but some still had buds and there was green under the bark. The tress will be watered and be reevaluated later this summer to see if they need to be replanted or not. Mr. Bixler asked what the plan was going to be moving forward with the park as a whole. He questioned the funds available to complete the project. Paul advised that Cares Act funds were originally set to be used for the park but were reallocated to the new fire truck after the current fire truck began having severe deterioration. Alexis will check into grant money for the park to replace those funds. Paul will follow up with Mr. Bixler on the park project and see what can be done to move the project forward. Mr. Bixler then inquired about Mike Willis's last day as a trustee. The board advised that his last day was May 11th. He asked what the process was in choosing a new trustee to fill Mike's seat. Paul advised that it was up to the trustees to choose a new trustee. Kyle had previously expressed interest in the position to Brent so when the seat became available, Paul and Chip felt he would be a good fit. They both felt Kyle was a good fit for the position given his farming and law enforcement backgrounds. Mr. Bixler asked why Tom Walsh, whom ran for a seat in the last election, was not considered for the position. Paul advised that he and Bob Bordner both ran for the seat and that they did not feel that either person was a good fit for the position and they did not want someone in the seat that they were unable to work with.

Kay Saionz with the Township Zoning Board attended the meeting. The public hearing regarding the new regulations was held on the 5th. At that meeting, setbacks were tabled. The new regulations regarding chickens, rabbits, wind energy, and solar energy, were approved with the recommendations from regional planning. Kay will have the documentation completed and to the trustees by the end of the week.

Brent Saionz attended the meeting. He provided permits for culverts on West County Road 73. Dirt that was dipped out of the ditch on 97 was removed and leveled. Brent will be spreading the new mulch in the park. He will also be investigating a tile/drainage issue on Bark Lane that we received a call about.

Paul wondered if Alexis had heard anything from Tony regarding the box audit. Neither have heard from him at this time.

Chip asked Alexis to get a resolution around for a grant to help pay for new picnic tables. Chip also got a new quote for the picnic tables. The current picnic tables have been there for nearly 50 years and are starting to rot. Chip inquired about 678 Summit Street and wondered if Brent had been by or if anything had been done to it. Another company contacted Chip about the fabric building and they would be sending him a quote.

Alexis questioned the board about getting new keys made for the records room. The trustees agreed to having them changed and Brent would call North Coast to have that done. Alexis then informed the board about the need to get Kyle an email and having a company email for everyone per OTARMA's recommendation. She is looking to move the accounts to Googles platform and it will be \$12/month/account. Paul made a motion to move the accounts to google. Kyle seconded the motion. There was no discussion and the motion passed. Alexis will get those accounts moved. Alexis met with Shantel Laird and Alan from Croghan Colonial Bank regarding ACH/EFT. We are able to set up ACH through them for \$25/month and Shantel is willing to come in and talk with the board about the system and process. The board would like to have Shantel come in and ask a few more questions. Alexis will reach out to her and get in on the schedule. Alexis also discussed the possibility of moving to a biweekly pay schedule instead of a bimonthly schedule. We will look into it more and see what the possibilities are with changing that. Peggy Courtney and Bill Brown from the Visitors Bureau would like to come in and give an update about what the Bureau is working on. Alexis will let them know that they can attend the July 18th meeting. Alexis inquired about moving some of the money in our checking account to a more interest bearing account. We would keep enough in for operating expenses but move excess to an account that has a higher interest rate but is also easy to access the funds if need be. Paul asked about the bill from the Sandusky County Sanitary Engineer. He was wondering what the bill was for. Alexis and Kyle are going to follow up with the SCSE office.

Chip inquired about the cleaning schedule of the station/trustee area and whether or not it was to be done once or twice a month. Based on the records, cleaning is to be done twice a month.

Discussion was had about the upcoming budget deadline and what type of projects needed to be budgeted for.

Next meeting is June 20th at 6 pm.

Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 8:11 pm.



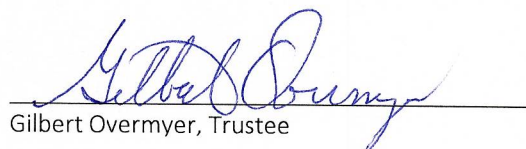
Paul Lotycz, Chairman



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Trustee