

**Board of Trustees of Sandusky Township  
Sandusky County, Ohio**

**Minutes of Regular Meeting of December 5, 2023**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer, and Kyle Amor.

Fiscal officer, Alexis Brickner was in attendance until 6:35

Attorney James Barney was in attendance.

The minutes from the November 7, 2023 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	November 8- November 20	YTD
Revenue	\$21,903.62	\$1,155,856.60
Expenditures	\$588,672.01	\$1,543,727.47

Paul noted that there was a large check to M&B Asphalt in the expenditures to cover road paving from this summer.

Alexis also noted that there was a check in the expenses for the cab and chassis of the new fire truck. However, after doing some research she discovered that the funds from the Cares Act money did not need to be spent until December 31, 2026. A declaration of the use of the funds does need to be made by December 31, 2024 though. Alexis inquired about whether or not spending the money now would be beneficial for any reason or if leaving it in the interest-bearing account would make more sense. The Fire Chief advised that there is no additional discount for paying before taking delivery of the cab and chassis so the board decided to wait on the payment.

Kyle made a motion to accept and pay the bills. Chip seconded the motion. There was no further discussion and the motion passed.

Alexis shared the following update:

- Found a time clock for the garage that is digital and does not require Wi-Fi. It is an Allied Times AT-3000R Digital Time Clock and Date Stamp. Cards, cartridges and the machine were able to be purchased for \$216.38.

Paul made a motion to purchase the time clock. Chip seconded the motion. There was no further discussion and the motion passed.

- 2 resolutions were presented

Kyle made a motion to accept a resolution to Repeal Resolution 2023-10.1 Regarding the Reallocation of Funds.

Paul seconded the motion. A roll call vote was taken:

Kyle: Yes

Chip: Yes

Paul: Yes

Kyle made a motion to accept a resolution to Distribute American Rescue Plan Act Funds on the Purchase of a New Fire Truck. Paul seconded the motion. A roll call vote was taken:

Kyle: Yes

Chip: Yes

Paul: Yes

Kay Saionz, with zoning, attended the meeting. Kay presented the proposed amendments to wind energy, solar energy, and setbacks. The board did not have their November meeting so chickens and rabbits were not yet finalized. A public hearing will be held prior to the Trustees meeting regarding these changes.

Dean Schneider, Chief of the Fire Department attended the meeting and gave the following update:

- The new cab and chassis will be ready for delivery in about 5 months
- Truck checks were completed on November 20. The batteries on unit 4 are dead again. The Kussmal charger is working but appears to be having an issue above that. A trickle charger is being discussed.
- The grass truck is back from Baumann's after being repaired from the field fire.
- A gun raffle will be held as a fundraiser for additional equipment for the new truck.
- The MARCS radio grant was submitted in conjunction with Ballville and Fremont Fire Departments.

Paul inquired about houses needing to be submitted to the Land Bank for demolition or rehab. A list was compiled and will be submitted.

Brent Saionz of the roads department attended the meeting and gave the following update:

- Leaf pickup has started.
- The regen light on the International truck came on while picking up leaves. Truck was taken to John's Welding and Towing in Tiffin. It was discovered that the computer board got moisture in it and needed to be replaced. The Freightliner truck was used on the leaf vac while the International was in the shop. While using that truck, it was discovered that there was an antifreeze leak. The work on the International truck was completed so they switched trucks at John's and the Freightliner was repaired. Both trucks are now repaired and back in the garage.
- The pick up truck was also leaking antifreeze. The truck was taken to Baumann's and it was found that the leak was coming from the head gasket. The truck is still under warranty and will be going in to Baumann's on December 4<sup>th</sup> to be repaired.
- There is wire protruding from the ring that holds the rubber suction hose onto the leaf vac. The cost to replace the hose is \$2130 from the manufacturer. Brent contacted someone at the factory regarding this part and was told there is a clear hose that can be purchased for it instead that is \$1300 but won't last quite as long. Brent also researched the hose online and found a comparable rubber hose from Hose Craft in Illinois that is 25 foot long, instead of 10 foot, for \$1425. They also have a 25 foot plastic version for \$775. The 25 foot options would allow for a spare hose to be available if needed. Cyclone Rake company has a 10 foot, clear hose for \$837.

Paul advised that he has used Munson Rubber for hoses previously. He is going to check with them to see what the cost would be for a hose that type and size. Once Paul has a price from that company, a decision will be made about where to purchase a new hose from.

Paul inquired about a "Stop Ahead" sign on Kelly road that is missing. Brent will look into the sign and see if it can be located and put back up.

Chip shared the following updates:

- Spoke with the contractor from Miller Builders. The contractor would like to stop and look at the foundation where the fabric building is going before he moves any further with the project.
- Several conversations have been had about renovating the township building for several years and Chip would like to move forward with that project. The updates discussed include replacing the roof, which is

currently 3 separate roofs, and making it one. The siding is sagging and would need replaced, adding overhangs, replacing venting and redoing the concrete apron. Chip placed a call to Zimmerman Builders, Anstead.Construction, and Reiter Brothers. Reiter Brothers came out and looked at the structure and said that it was too much work for the crew that they have and they wouldn't be able to complete it. Dave Zimmerman from Zimmerman Builders called Chip back and advised him to have a bipartisan engineer come out and draw up plans. Once we have plans, we should get bids from contractors. Dave gave Chip contact information for Reel Engineering in Bellville, OH.

- Chip contacted Reel Engineering to get a quote for creating plans for the building. He was given a proposal for \$175/hr, not to exceed \$5000 without further approval, for Mr. Reel to come to our site, discuss plans and take measurements. If we accept the terms of the proposal he will engineer the building changes. The typical engineering fee for a project over \$300,000 is 5%. Mr. Reel would charge a minimum fee of \$9000.00 for engineering the building.

Dean provided the name of another engineer to contact; Buehrer Group out of Maumee. They have done several engineering projects for other municipalities.

Chip also got the name of another engineer from Carlos Baez at the County office. He suggested contacting Garmann and Miller. Chip called them on Monday and the gentlemen he spoke with had pulled up pictures of the township building to reference while talking to him. He was going to review the property and get back to Chip.

Anstead Construction advised that they were pretty booked up but would try to come and look at the building after the first of the year.

- Jason Hendricks on Northcrest called regarding a "Slow Children at Play" sign. Paul advised that he had just attended a regional planning meeting and Carlos Baez had advised against putting up those type of signs because they do not want to promote children playing in the street. Kyle inquired about whether or not a speed limit sign was posted. Brent stated there was not. Kyle commented that he believes if the residents are concerned about the speed at which people are driving, they should be contacting the sheriff's office because it is an enforcement issue. Chip will contact Mr. Hendricks and let him know that residents should contact the sheriff for enforcement.
- A rental agreement from Marion Township was obtained regarding the rental of their township meeting room. An agreement similar to this could potentially be used if the board decides to open up the meeting room for rent by township residents. Chip would like everyone to review the agreement and make any changes they would like to discuss.

Brent inquired about the chairs in the meeting room, he advised that they have been in the meeting room for several decades and are starting to get very rough. He wondered about replacing them. The board advised that we would look into new chairs.

- Looked into the health insurance company that Rudy Sprenger presented at the last meeting. Chip filled out the information online and received a call back from the company. After discussing our options with the representative, he advised Chip that he would look over the plans and get back with him.

Paul shared the following update:

- Commissioner Zimmerman contacted Paul regarding the new Sheetz gas station. He advised that there is a grant available from the Board of Developmental Disabilities for a changing station. He thought it may be a good idea for them since they are right on the turnpike. Paul will try and get in contact with the Sheetz representatives.
- A letter was sent from Jeff Osmon on Laurel Street regarding a zoning issue. Paul will contact Mr. Osman to see if a resolution can be reached.

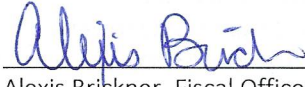
Next meeting is December 5<sup>th</sup> at 6 pm.

Chip advised that he would not be able to attend the next meeting.

With no further business before the board, Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:33 pm.



Paul Lotycz, Chairman



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Trustee