

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of August 7, 2018

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	7-18-2018 through 8-7-2018	Year to Date
Revenue	38,240.39	526,080.21
Expenditures	49,236.45	602,521.04

Trustees reviewed Management Reports.

Mr. Michael Vargo and Mr. Ted Lowe attended meeting to provide an update on the zoning permit issued to Mr. Lowe at 2262 Napoleon Road.

Mr. Vargo had it partially surveyed. Both he and Ted worked with the surveyor to locate the property pins. All parties agreed upon the location of the pins. Mr. Vargo states the building is only 33 inches from the property line.

Mr. Lowe stated he was issued a building permit in good faith and then received a stop order. He would not have started the building without a permit.

Mr. Willis explained the crux of the situation is the township could ~~not~~ <sup>PKL</sup> revoke the permit because it does not meet zoning requirements. The issue at hand is the permit states the side yard clearance from the property line to be 5 ft. Mr. Vargo says the clearance is 33 inches.

Mr. Lowe stated when he filled out the application; he was going from the garage foundation.

Mr. Vargo brought up the dimensions stated on the application are incorrect and the document number was revised.

Mr. Lowe didn't realize he did it wrong and was going by what the township officials told him

Mr. Willis explained the township officials did not tell him where his property lines are. This is up to the property owner to determine.

Trustees will contact Attorney Rich Gillum for direction on how to proceed.

Mr. and Mrs. Cloyce Stites 2215 Croghan Street, attended meeting. A house near their home is owned by the Land Bank. Mrs. Stites called Chris Glover, Treasurer's office, to inquire about purchasing. She was told the only people that can bid on it was the Adkins because it is next to their property. If after 3 years, the property is available, she will be able to bid on it.

Trustees do not believe that is correct. Mr. Willis will contact Chris Glover for more information.

The Stites also inquired about closing the alley next to the home. They have maintained the alley since 1975. No one uses it as an alley. Trustees will check on the process.

Zoning Inspector Don Bixler provided the following report:

- 29 phone calls
- 10 applications mailed

- 8 applications approved
- 4 violations mailed
- 2 conditional use form mailed
- 1 extension approved
- 1 stop work order issued

He has not heard back from Sonya Garcia, Glenn Drive, on her violation.

Mr. Bixler has two cases that need prosecuted for violation. Mr. Bixler needs to contact Fremont Municipal Court to find out what steps he needs to take.

Trustees have other properties that need cleaning up.

Mr. Paul Lotycz thank Mr. Bixler for the good work he is doing.

Fire Chief Dean Schneider provided the following report:

- July 2018 fire calls - 4
- July 2018 squad runs - 16
- Broken mirror has been installed
- Hose testing is set for October 2, 2018
- Regular monthly training
- Had an issue with the boat. Changed fuel and spark plugs. The boat will need to be run periodically

Road Superintendent Brent Saionz provided the following report:

- Second round of mowing has begun
- Found a hairline crack on the mower. Had it repaired
- Applied for an extension for installing the road signs.
- Stop sign damage - needs repaired
- Sealcoating machine will be arriving next week

Mr. Paul Lotycz asked about the progress of the Zimmerman Tile. Mr. Saionz has contacted Unilliance to look at project and has not received a call back yet.

A neighbor of Paul Lopez, 24 St. Thomas Drive, provided pictures to the Board of vehicles and brush on the Lopez property.

Mr. Willis spoke with Ms. Kathy Serrick, 2820 Port Clinton Road, on mowing the overgrown grass on that property. Mr. Willis gave her until August 7, 2018, to complete or the township would hire it done. Ms. Zienta reported the property is mowed.

Attorney Albers provided a summary of he steps necessary to accomplish a TIF.

Mr. Paul Lotycz spoke to Bob Gross, City of Fremont. Mr. Gross stated the City would have a plan put in place by September 6, 2018, to present to City Council. Mr. Lotycz will attend that meeting.

Mr. Gilbert Overmyer spoke with Robert and Patricia Bordner on the township purchasing the property next to the township. Mr. Overmyer thought they would be in attendance.

The Board discussed options. The grant deadline is in October. If the township buys the property with the grant, the property needs to be appraised by a Federally Certified Appraiser. Cost is around \$4,000.

Mr. Overmyer will contact the Bordner's

Mr. Chris Michael obtained two estimates to hydro seed the park property.

- Township prepares ground - \$8,000
- Company completes everything - \$10,000

The company guarantees the seed will grow or he will redo it.

Mr. Michael did say the property is rough to mow.  
Discussed the benefits of putting in the parking lot before the seeding.  
Mr. Lotycz will call Linda Amos from Poggemeyer to discuss options.

On June 29, 2018, Mr. Overmyer attended Certified Public Records Training.

Northern Ohio Rural Water Authority will attend a meeting to discuss water with the Trustees.

County Auditor Jerri Miller has asked if the Trustees would attend the County's 200-year celebration on April 3, 2019.

Mr. Overmyer reports the township may participate in Grant Seekers if the township provides a copy of the group exemption letter and documentation of the organization's inclusion with the group. Mr. Overmyer asked Ms. Zienta for the information.

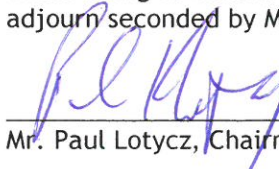
Trustees request Ms. Zienta send a high grass notice to a property on Riverside Drive.

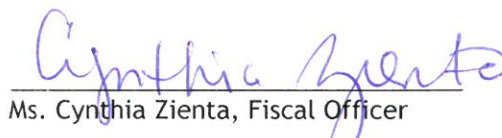
Mr. Don Lee and Mr. Dave Biehler contacted Mr. Willis regarding Bill Rusch on Riverbend Parkway. Mr. Rusch has placed railroad ties in the grassy parkway and they would like the township to remove it. Mr. Willis explained to them, the grassy parkway surrounding the homes forever belongs to the Riverbend Parkway Association. As there are no Zoning violations, the township can do nothing. Mr. Willis informed them it is a civil matter.

Mr. Mike Willis moved to adopt the following Resolution No. 2018-8.1: Adjusting the years of collection for the renewal levy passed on November 7, 2017 for maintaining fire services. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.


The Board received a contract proposal from Ludwig for propane. Contract length 10/1/18 - 4/30/18 for \$1.69 per gallon. Trustees will obtain other estimates and discuss at the next regular meeting.

There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

  
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Mr. Paul Lotycz, Chairman

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

  
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Mr. Gilbert Overmyer, Trustee