

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of April 3, 2018

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	3-21-2018 through 4-3-2018	Year to Date
Revenue	15,017.06	337,019.41
Expenditures	83,113.04	283,243.28

Trustees reviewed Management Reports.

Judge Mary Beth Fiser, Sandusky County Court District 2 in Woodville Ohio. Judge Fiser has been the Judge in County Court 2 for 5 ½ years. She is up for re-election this year and looks forward to serving another 6 years. Mrs. Fiser explained the court system and what communities are serviced at Woodville, Clyde and Fremont Municipal Courts. She is scheduled in court 2 days a week although she goes in on other days for bond hearings and warrant approval. Mrs. Fiser encouraged everyone to visit her court

County Commissioner Scott Miller attended meeting and reported on the following:

- Opioid Crisis in Sandusky County
- Time, energy and resources to deal with it
- Strain on Children Services placing children affected by opioid crisis
- County spending is within budget
- Sheriff's Dept. is receiving new cruisers with laptops
- Upgrading the jail
- Change lighting to LED's is saving the county money
- Update on the Rt 20 bypass turn lane to St Rt. 53
- The County will be celebrating 200th anniversary in 2020
- Discussed Land Bank - advised the Board to contact Commissioner Charlie Schwochow for more information
- Discussed Nexus Pipeline construction

Mr. Tony Rusch, 1909 Riverbend Parkway, attended meeting. He would like to build a garage on his property and partly on the area the township owns. Trustees explained the township does not own the property, even though the County Auditor shows that on their website. The property belongs to the association. He was advised to look at his property deed and if he has any questions, he can contact Attorney Jim Barney.

Mr. Dean Schneider provided the following report:

- March 2018 EMS runs - 13
- March 2018 Fire runs - 2

- Certified Ambulance would like parameters for collections. Trustees will review and discuss at the next regular meeting.
- Heather Armentrout has taken a leave of absence from the Fire Department
- Kevin Mikolajczyk has resigned from the Fire Department
- City of Fremont Chief Foos received an email complaint concerning a property on Everett Road. They would like the property cleaned up. Mr. Schneider explained the process of declaring a property uninhabitable. Trustees discussed talking with the Land Bank about the property.
- Training this Saturday

Mr. Brent Saionz provided the following report:

- Mowing tractors are ready for the season
- Will be putting down berm in some areas
- Rolled some areas that were rutted up by vehicles
- Set the riser at 817 White Road
- Would like to take the day off when the Fire Department performs grain rescue training. Trustees think it would be beneficial for him to attend.
- Will be off work next Thursday and Friday.
- Mr. Saionz will view the video taken of the storm tile at Jim Zimmerman's property. Will work on a solution.
- Informed Rich Randolph of the storm tile broken by the power company. Mr. Saionz will talk to him again.
- Will talk with the county about setting sign posts for placing the new signs received with the grant

Mr. Matt Hoffman provided the following report:

- Provided the cell phone - minus the charger
- Provided Zoning permits issued from 2014 through 2017
- Will be placing a copy of the receipts form he turns in with the money in the Zoning Board tray
- Joseph Wilkins received a variance for 2520 Port Clinton Road to have a duplex on the property
- John Willey stated that property should have been rezoned instead of granting a variance. Will work on learning when someone should apply for a variance vs. rezoning so not to have people saying "he did this....why can't I?"
- Stated the only information on fencing is located under the definitions. The Zoning Board has been working up updating fences and storage containers and he does not know where they are at with it. Ms. Zienta stated that she gave Matt the zoning updates that contained both the updates as the Trustees approved them.
- Has a couple permits to finish up
- Madison Motors did not get a permit for the pole barn. They have submitted the application now.
- Mr. Hoffman feels township residents do not know the township is zoned. Need to remind residents. He was informed the Zoning Board put a statement together to remind residents of zoning. This will be placed on the Facebook page and on the township website.
- A woman on Port Clinton Road wants to put a fence in her front yard even though Mr. Hoffman states the Resolution does not allow it.
- The property owner at 2306 Port Clinton Road was granted a fence permit. Months after the fence was installed according to the permit, he then place four panels in his front yard that were not approved on the permit. Rules need to be enforced. Mr. Hoffman will contact property owner to have it removed.
- Difficult to look back through prior permits to see if one was issued until the system on the township computer is up and running. Ms. Zienta stated it is running but not updated because she was waiting for the permits he has issued.
- Received a question about a shed in the front yard at the corner of Cherry Ridge from Mr. Bixler and Mr. Linder. Mfr. Hoffman looked at it. The shed is not in the front yard. They also

wonder if they are building something. Mr. Hoffman stated they are only clearing the area. The homeowner informed Mr. Saionz they are putting a pole barn up.

- Ms. Zienta stated a resident on Northcrest Avenue recently put a fence up and did not know if a permit was issued.
- Mr. Overmyer stated the old Seils property on TR 73 is putting an addition on and wondered if they had a permit. Mr. Hoffman stated the new owner is a former Zoning Inspector and would think he would have gotten a permit
- Mr. Saionz stated a garage was put on a house on Edwards Drive. Mr. Hoffman will check it out.
- Mr. Hoffman does not feel residents build without a permit to get out of paying for a permit. Trustees agreed and then stated he needs to check on these questions. If they do not have a permit, charge double as per the fee schedule. If they do not meet the setbacks, they need to apply for a variance. The word will get out about zoning.

Mr. Mike Willis made motion to go into Executive Session under ORC 121.22 (G)(1) to discuss personnel matters. Roll call as follows: Mr. Mike Willis - yes, Mr. Gilbert Overmyer - yes, Mr. Paul Lotycz - yes.

Trustees came out of Executive Session.

Mr. Mike Willis requested that Mr. Hoffman turn in copies of the zoning permits issued with the monthly zoning log, and also with those permits the checks/cash for the permits so they can be tracked. Have him attend the Zoning Board meetings. Ms. Zienta will provide him with a receipt book for cash/checks received (which was provided by Ms. Zienta at the meeting). A township email will be setup for Matt. Mr. Hoffman will also provide the Sandusky County Auditor with permit information.

Mr. Hoffman stated that he knew he had some shortcomings and appreciated the way the Board assessed it.

Mr. Willis spoke with Solid Waste District. They do not mind if businesses and other communities use the township recycling as long as the township is okay with it. Unless problems arise, the program will continue as it is.

Trustees discussed scheduling a planning meeting with Atty. Albers before the meeting with the City of Fremont regarding the formation of a JEDD. Mr. Willis will contact Mr. Albers about meeting on April 26, 2018.

Mr. Mike Willis made motion to approve the 10 year, 75 percent tax abatement for an expansion to Inoac Corporation/ABC Inoac Exterior Systems manufacturing facility in Sandusky Township as long as it is for new expansion only and not on current value. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Gilbert Overmyer received a request from Ron Root for the township to remove a dead ash tree on his property on TR 73. Mr. Overmyer viewed the tree and it is not located in the township right-of-way. Mr. Overmyer informed Mr. Root.

Mr. Paul Lotycz talked with Ken Frost and provided an update to the storm water sewer currently being installed by the City of Fremont.

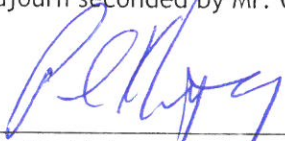
Mr. Lotycz received a complaint on property owned by Jim Karr at 905 CR 128. Mr. Lotycz provided an aerial picture of the property taken a few years ago. The condition has worsened since the picture was taken. It appears it is an extreme case of hoarding. Mr. Lotycz talked with Martha Bowen, Health Department, about the rodents living on the property. Mr. Willis will contact Ms. Bowen about this property and the Croghan Street property. Mr. Willis may stop and talk with Mr. Karr about cleaning it up.

Attorney Jim Barney performed a title search on the junk vehicles and sent a letter to Rodolfo Y. Martinez, 891 Everett Road, notifying him he has 14 days to clean up 7 junk vehicles.

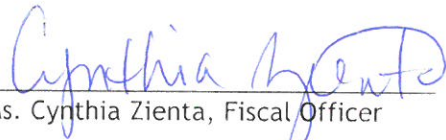
The furnace for the middle meeting room was repaired yesterday. The cost should be under \$750.00.

The next regular meeting may be cancelled due to lack of quorum.

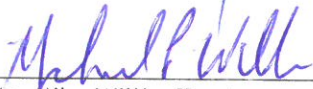
There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.



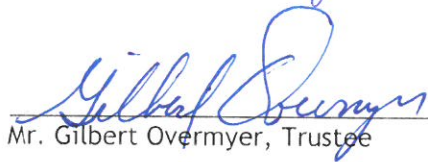
Mr. Paul Lotycz, Chairman



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Trustee