

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of February 6, 2018

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	1-17-2018 through 2-6-2018	Year to Date
Revenue	15,381.27	28,374.16
Expenditures	74,809.19	125,241.57

Dennis and Susan Harrington, 817 White Road, attended meeting. They were in last year to discuss the drain in their driveway dipping down. It has since dipped even further and they would like to know who is responsible for raising it. Mr. Brent Saionz will look at the drain.

Ms. Linda Amos, Poggemeyer, attended to discuss a grant that is available to the township for the Park. The grant can be used for the Bathroom and Bathhouse and has to be submitted by May 18, 2018. Ms. Amos stated Poggemeyer would complete all paperwork and submit grant at no cost as long as if the township receives the grant, they hire Poggemeyer Design Group to design and implement the project. The cost would be from \$23,000 to \$30,000 for their services.

Mr. Mike Willis made motion to allow Poggemeyer Design Group to apply for the grant and implement the project the amount of \$30,000. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Paul Wilkins and Joseph Wilkins attended meeting to discuss Joseph's duplex at 2520 Port Clinton Road. Mr. Wilkins did not know there were zoning regulations in the township. He would like approval for a variance to keep the property a duplex.

Mr. Matt Hoffman is not in favor of a variance, but rather have it spot-zoned because he has received complaints.

Mr. Lotycz explained that both processes will require surrounding residents to be notified of a public hearing. Mr. Hoffman will supply Mr. Wilkins with a Zoning Appeals Application.

Mr. Mike Willis made motion to appoint Matt Hoffman to the Regional Planning Commission and appoint Mr. Paul Lotycz as the alternate. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Willis asked Mr. Hoffman if he has contacted Dan Linder regarding Zoning Board attendance. Mr. Hoffman has not; figured he would just go to a meeting.

Mr. Brent Saionz received a call from Bruce, City of Fremont. He asked if the township is going to berm Stone Street. He stated the City maintains the road but the township has to stone it. County Engineer provided Mr. Saionz an agreement between the county engineer and the city showing the city agreed to maintain Stone Street and berm it.

Mr. Willis asked Mr. Saionz to put up a plastic chain in the area next to the maintenance shop to deter vehicles from exiting through that area.

The Fire Department has replaced the breathing air compressor. The department has been contacted by a school that would like the old compressor to fill tanks for the school and asked if it could be donated. The compressor is not worth trying to sell.

Mr. Mike Willis made motion to donate the old breathing air compressor to the school. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Willis attended the Ohio Township Association Winter Conference and went to a workshop on JEDD - TIF - CRA. The class was about protecting our borders against annexation. He provided information he received from the class. Trustees decided to invite class presenter, Albers & Albers, to a township meeting to further discuss options.

Mr. Joe Darr, 500 Hill Drive, attended meeting. He received a bill in the amount of \$155.15 from Certified Ambulance from an ambulance run in 2017. Mr. Darr is concerned that the township is now billing for ambulance service that was supposed to be free with the passage of the levy. He did not vote for the levy then be charged when using the service. He does support the levy and the service but does not think it is right to charge for it because of the levy.

Mr. Willis explained the township decided to capture the insurance money that is available for ambulance runs.

Mr. Willis stated a representative would be attending a meeting to discuss the billing services.

Ms. Zienta has completed an updated Records Retention Schedule. A Records Retention Commission meeting will be scheduled for February 20, 2018, at 5:45 p.m. at the township hall.

Mr. Robert Haas contacted Mr. Gilbert Overmyer regarding the status of remodeling of the center room. Trustees will meet to look at room for different options.

Mr. Andrew Pitch, Goodwill, contacted Mr. Paul Lotycz regarding illumination on State Street at their facility. The County stated there has only been two accidents out there in 2 years and they are not putting up a light. State Street is a county road and any street signs would be the responsibility of the county.

Mr. Pitch says employees have a problem finding the entrance at night.

Trustees will suggest the county to put up a new or larger street sign. If he has any other questions, he can attend a meeting.

Mr. Lotycz asked Mr. Saionz to complete a 5 year road plan.

Mr. Lotycz informed Mr. Saionz that if he takes pictures of all the items for sale and give it to Ms. Zienta along with a description; she will place the items on govdeals.com

Nexus will be having a meeting on February 27<sup>th</sup> at 7 p.m. regarding safety. Mr. Lotycz would like the fire chief, road chief and another trustee to attend. Meeting will be held in Wood County.

The Township received the Amended Official Certificate of Estimated Resources dated January 12, 2018.

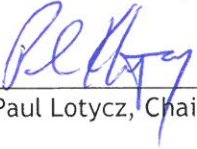
Mr. Mike Willis made motion to approve the 2018 Appropriations. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

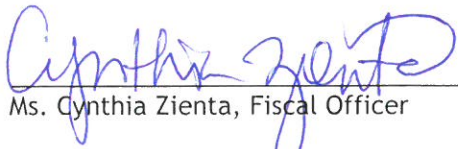
Trustees asked Ms. Zienta to send a letter to Carlos Baez, Sandusky County Engineer's Office, requesting their engineering services for drainage issues on Durbin Drive.

Mr. Don Bixler submitted a letter of resignation from the Sandusky Township Park Committee due to lack of attendance and devotion from other members. Resignation is effective immediately.

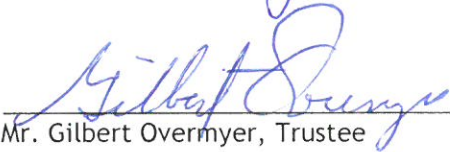
Mr. Lotycz would like all employee evaluations completed.

There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

  
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Mr. Paul Lotycz, Chairman

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

  
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Mr. Gilbert Overmyer, Trustee