

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

**MINUTES OF REGULAR MEETING of MARCH 19, 2019**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes of February 19, 2019. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept the minutes of February 25, 2019. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	2-20-2019 through 3-19-2019	Year to Date
Revenue	276,561.86	316,113.80
Expenditures	98,320.86	190,670.89

Trustees reviewed Management Reports.

Mr. Jim and Nancy Willis, 3287 N St RT 19, attended meeting to discuss their property at 2349 N SR 19. They received a Notice of Zoning Violation from the Zoning Inspector due to the property being used for a Recording Studio.

The original Zoning Application was submitted for a work shop/storage. The prior Zoning Inspector charged him \$160.00 when it probably should have been \$40.00. Mr. Willis is requesting that \$120.00 be credited towards the cost of the Conditional Use Permit cost of \$500.00.

Mr. Paul Lotycz made motion to credit \$120.00 towards the \$500.00 application fee for Mr. Jim and Nancy Willis. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - abstained.

Mr. John Horn, 3251 Port Clinton Road, has submitted a business proposal for the old Nickle's gas station property to the Sandusky County Land Bank. Mr. Horn explained what he plans to do with the property and provided drawings.

Mr. Joe Garrett, Trebel, attended meeting. The bids have come in for the electric aggregation program. After reviewing the bids, Mr. Garrett recommends the township accept the bid from Volunteer for 36 months.

Mr. Mike Willis made motion to choose Volunteer for the Township's Electric Aggregation program for 36 months. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.  
Mr. Garrett explained the upcoming process.

Mr. Don Bixler provided the following report for February 2019:

- 20 phone calls
- 5 applications mailed
- 2 applications approved
- 3 zoning violation letters mailed

- 1 conditional use application received
- Attended Zoning Board meeting
- Attended Zoning Board of Appeals meeting
- Met with Cyndi Zienta - all zoning forms have been revised
- Met once John Willey
- Magnetic sign for vehicle was ordered

Mr. Bixler lost a tree a few weeks ago to the Township snowplow. He presented an estimate on the cost of the tree for \$280.00. Mr. Mike Willis made motion to reimburse Mr. Don Bixler \$280.00 for the tree that was lost. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Brent Saionz provided the following quotes for a 2019 truck:

- Steinle - \$\$47,328.50
- Baumann - \$43,214.15

Mr. Mike Willis made motion to purchase a 2019 Chevrolet Truck from Baumann Auto Group for \$43,214.15. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Saionz provided the following report:

- Installed risers on 2 catch basins on Everett Road
- Working on cleaning plow marks and yards from the winter season
- Starting sorting signs for installation
- Painted the plow
- County is purchasing an asphalt reclaimer and would like the townships to contribute towards the purchase. Mr. Saionz will attend a demonstration

Mr. Bob Bordner, 156 W Ream Road, attended meeting. He has been conducting presentations on Wind Energy and provided information to the Board.

Mr. Dean Schneider provided the following report:

- February 2019 - 19 ems runs
- February 2019 - 6 fire calls
- Attended a mutual aid call and on the return to the station - a 3-4 inch crack was found on top of the tank. Will have it repaired
- Will be replacing 12 SCBA's cylinders.
- The County has borrowed the township's backup squad on two occasions
- Met with Certified Ambulance Group. They recommend increasing the rates by 5%. Went over outstanding balances.
- Approached about department needs from donations. Provided information on Nomax Hoods.
- Discussed replacing the fire department sign

Mr. Mike Willis made motion to increase the ambulance billing rates by 5% of the 2018 rates. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Mike Willis has been working with Rice Township on the paving of TR 170. Rice Township does want to get it out for bid but is willing to wait until Nexus has completed all the work in the area.

Mr. Gilbert Overmyer made motion to enter into an agreement with S & D Wagner Farms to lease 6.0099 acres to them for \$751.24 for 2019. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Gilbert Overmyer attended the Enterprise Zone Annual Review meeting. The tax abatement for ABCINOAC has been renewed.

Mr. Overmyer, Mr. Saionz and the City of Fremont met with Scott Ash at 628 Stone Street. Mr. Ash's water problems were discussed and he was told it is up to him to correct his water problem, as it is not the right-of-way.

Mr. Mike Willis made motion to update the 2019 Credit Card Policy as presented. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Mike Willis reviewed and approved the February 2019 Credit Card Account Transaction Detail.

The Sandusky County Engineer's office has invited the Township to participate in the annual Paving Marking Contract for 2019.

OTARMA will be conducting a Property Appraisal of Sandusky Township at no cost.

Mr. Mike Willis made motion to go into Executive Session under ORC 121.22 Section (G)(3) to have a conference with the attorney concerning imminent court action. Mr. Paul Lotycz seconded motion. Roll call as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.


Trustees moved out of Executive Session.

Mr. Mike Willis made motion to go into Executive Session under ORC 121.22 Section (G)(1) to discuss employment appointment and compensation. Trustees moved out of Executive Session.

Trustees will conduct a second interview for the assistant road superintendent for the following people:


- Lucas Preston-Colvin
- Garrett Schneider

There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

  
\_\_\_\_\_  
Mr. Paul Lotycz, Trustee

  
\_\_\_\_\_  
Ms. Cynthia Zienta, Fiscal Officer

\_\_\_\_\_  
Mr. Mike Willis, Chairman

  
\_\_\_\_\_  
Mr. Gilbert Overmyer, Trustee